

Mason School District  
Regular Scheduled Meeting  
September 23, 2013

A regular scheduled meeting of the Mason NH School District was held on Monday September 23, 2013 in the Mason Elementary School Multi - Purpose Room, pursuant to due notice of all members and the public.

**Recognition of Public**

Refer to sign in sheet 09-23-13

Chairperson Stephanie Syre-Hager called the meeting to order at 1900h.

**Roll Call:**

School Board Members: Chairperson Stephanie Syre-Hager, Vice Chairperson Jeannine Phalon, Bob Hemmer, Chris Guiry, and Robert Doyle

Superintendent James McCormick

Principal: Kathryn Wyman

Elected Officers: Secretary Becky Partridge

Business Office: Accounts Payable Brenda Wiley

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America

**Approval of Minutes:**

*Motion by Jeannine Phalon to accept minutes dated July 22, 2013 as submitted by Becky Partridge, Seconded by Robert Doyle*

*aye: Doyle, Phalon, Hemmer*

*nay: none*

*Abstain: Syre-Hager, Guiry*

***Motion Carried: 3-0***

*Motion by Jeannine Phalon to accept minutes dated August 19, 2013 as submitted by Becky Partridge, Seconded by Robert Doyle*

*aye: Doyle, Phalon, Syre-Hager*

*nay: none*

*Abstain: Hemmer, Guiry*

***Motion Carried: 3-0***

**Announcements of Next Scheduled Meeting:**

- Monday October 21, 2013: 1900h MES Multi -Purpose Room – Regular scheduled meeting and public hearing to accept Title 1A and REAP Grant as unanticipated revenue.

**Public Communications:**

- Mason School Club – Melissa Ziemiecki
  1. Purchased storage shed for playground equipment
  2. Box top for education started – can be found in nurse's office
  3. Donated \$50.00 to Rick Bucks
  4. Committed \$400.00 to Lowell class trip in October
  5. Planning Halloween parade
  6. Organizing holiday shopping fair
  7. Square 1 Art fundraiser underway
  8. Community Calendar distribution finishing

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**Business Report:**

- Brenda Wiley submitted current manifest and payroll. It is noted that board members signed manifest and payroll

**Milford Student's Report:**

- Mr. McCormick informed the board that he has contacted Milford and has not received any names.

**Superintendent's Report:**

- Open House and Book Fair - September 24
- Common Core curriculum meeting schedule provided
- Wellness Procedure Update: Kathryn Wyman – after discussion, input from community, and further review of the procedure it was agreed upon by the administration and school nurse that the portion of the procedure that states only store bought, pre-packaged food will be removed. It has been decided that there will be non-food celebrations of birthdays however there will be Halloween, winter, and end of school year parties as in previous years with one sweet / sugar snack being allowed. A sign up for those parties will be submitted to the nurse one week prior for review of possible issues with the food and students in that classroom. Several community members spoke in addition to letters being given to the board by parents who could not attend. After a lengthy discussion Robert Doyle and Bob Hemmer were uncomfortable with the risk and role that the Principal and Nurse would be in.

Parents also suggested that in the beginning of the year a permission slip be sent home releasing the school of liability on such issues and giving the responsibility / liability back to the parents.

- Copy of NHDOE letter regarding requirements for IDEA
- Updated Superintendent goals
- MES given Gold Star from NHDOE for EOY reports
- Copy of principal's letter given to parents regarding attempted abduction in Wilton
- Copy of principal's letter given to parents regarding school lock down
- Paper retriever score card
- Collapsible board purchased for front of school
- Copy of Obama Care information that was provided to the staff
- After School Programs coming together
- Food Service claims for August
- SB2 School Time line
- Letter to Selectmen regarding addition of town office to IAlert
- Letter stating formation of Use of Facilities Committee
- Old Home Day September 22

**Unfinished Business:**

- Chris Guiry informed the board that he is to meet with the Selectmen Tuesday to discuss use of building

**New Business:**

- Superintendent recommends the scheduling of a public hearing under RSA 198-20 (b) for October 21, 2013 to accept Title 1A and REAP Grants as unanticipated revenues for the 2013-2014 school year.

*Motion by **Chris Guiry** to accept the Superintendent's recommendation to schedule a public hearing for*

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*October 21, 2013 to accept Title 1A and REAP Grants as unanticipated revenues for the 2013-2014 school year, seconded by **Bob Hemmer***

*aye: Doyle, Phalon, Syre-Hager, Hemmer, Guiry*

*nay: none*

**Motion Carried: 5-0**

**Committee Reports:**

None

**Policies: Second Reading and Approval**

Second Reading and Approval Section E policies:

EBB Safety Procedure/Safe Schools Committee: Remove "Parent Volunteer"

EBBB Accident Reports: Edit to read that one report is made with copies instead of having it read that two reports are made

EBBC Emergency Care and First Aid: 7<sup>th</sup> paragraph remove administration and he/she and have it read Principal or designee

EEA Student Transportation Services: Remove "SAU" - Last paragraph change chain to Principal -----Superintendent and last resort School Board

EEAEC Student Conduct on School Bus: rewrite paragraph to match EEA (refer to revision of EEA)

EHAAC Computer Security, E-Mail, & Internet Communications: #12 change to personal storage devices

Second Reading and Approval Section G

GBK Staff Concerns, Complaints and Grievances: Revise #2 and #3 Have it read "Direct Supervisor of that you have an issue with"

GCQA Reduction in Instructional Staff Work Force: Remove sentence #4 "a previously employed....."

*Motion by **Robert Doyle** to accept the second reading and approve the above policies, seconded by **Jeannine Phalon**,*

*aye: Doyle, Phalon, Syre-Hager, Hemmer, Guiry*

*nay: none*

**Motion Carried: 5-0**

**School Board Requests:**

None

*Motion by **Rob Doyle** to enter into executive session at 2005h per RSA 91-A:3 II, (a) dismissal, promotion, or compensation of any public employee, (b) hiring of any person as a public employee, and (c) adversely affect the reputation of any person, seconded by **Jeannine Phalon***

*aye: Doyle, Phalon, Syre-Hager, Guiry, Hemmer*

*nay: none*

**Motion Carried: 5-0**

**Roll Call:** Chairperson Stephanie Syre-Hager, Vice Chairperson Jeannine Phalon, Rob Doyle, Chris Guiry, Bob Hemmer, Secretary Becky Partridge, and Superintendent Jim McCormick

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**Discussion:**

- Dismissal, promotion, or compensation of any public employee
- hiring of any person as a public employee
- adversely affect the reputation of any person

*Motion by Rob Doyle to enter back into public session at 2100h, seconded by Jeannine Phalon*  
aye: Doyle, Phalon, Syre-Hager, Hemmer, Guiry  
nay: none  
**Motion Carried: 5-0**

*Motion by Rob Doyle to accept the Superintendent's recommendation to hire Jennifer Boudrieau as Guidance Counselor, Christine Kiss for Speech Services, and Elizabeth Cohen as Occupational Therapist, seconded by Chris Guiry*  
aye: Doyle, Phalon, Syre-Hager, Guiry, Hemmer  
nay: none  
**Motion Carried: 5-0**

*Motion by Robert Doyle to accept the Superintendent's recommendation to add Donald MacIntosh to the Substitute Teacher call list, seconded by Chris Guiry*  
aye: Doyle, Phalon, Syre-Hager, Guiry, Hemmer  
nay: none  
**Motion Carried: 5-0**

*Motion by Robert Doyle to approve executive session minutes dated July 22, 2013 as submitted by Becky Partridge, seconded by Bob Hemmer*  
aye: Doyle, Phalon, Hemmer  
nay: none  
Abstain: Syre-Hager, Guiry  
**Motion Carried: 3-0**

*Motion by Robert Doyle to approve executive session minutes dated August 19, 2013 as submitted by Becky Partridge, seconded by Jeannine Phalon*  
aye: Doyle, Phalon, Syre-Hager  
nay: none  
Abstain: Hemmer, Guiry  
**Motion Carried: 3-0**

*Motion by Rob Doyle to seal portions of executive session minutes September 23, 2013 due to adversely affect the reputation of any person, seconded by Jeannine Phalon*  
aye: Doyle, Phalon, Syre-Hager, Guiry, Hemmer  
nay: none  
**Motion carried 5-0**

*Jeannine Phalon moved to adjourn the meeting at 2110h, seconded by Rob Doyle*  
The meeting adjourned unanimously at 2110h.

*Respectfully Submitted,*

Becky Partridge  
*Rebecca T. Partridge*  
School Board Secretary

Approved 10/21/13