

## BEA-Regular Board Meetings

### Category R

The Board shall meet at least once every two months, unless otherwise determined by Board action.

Notice of all board meetings will be posted in two appropriate places or printed in the local newspaper at least twenty-four (24) hours prior to the meeting. The Superintendent is authorized to post notice of the meeting on the District website.

All regular meetings shall be open to the public. The Board will establish the agenda of each meeting. The Board reserves the right to amend the agenda during the meeting, should a majority of the board vote to do so. Additionally, the Board may or may not allow public comments at the meeting. Should the Board offer time for public comments, such comments may be restricted to agenda items only, and the Board may decline members of the public the opportunity to speak on items not on the agenda. Further clarification of public comments policies are located in Policies [BEDH](#), [KE](#), and [KEB](#).

All changes of regular meetings from normal dates shall be advertised at least 24 hours prior to the date of the meeting. Special meetings shall be held at the call of the Chairperson.

A majority of the Board shall constitute a quorum. Any motion must be passed by a Board majority (not a quorum majority) with three of a five member board voting in the affirmative.

The School Board recognizes that the consistent attendance of Board Members at Board Meetings is essential for the efficient, effective operation of the Board's duties as well as fulfilling our individual obligations as elected officials.

The Chair will formally question any Board member who misses three consecutive meetings, or more than 30% of scheduled meetings, for reasons of absences. The Board may then take such action that is appropriate. The Board Secretary is responsible for tracking attendance and providing the Chair with a quarterly report.

**Legal References:**

*RSA [91-A](#), Access to Public Records and Meetings*

*N.H. Code of Administrative Rules, Section Ed. [303.01\(f\)](#), Substantive Duties of School Boards*

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