

# **DN - EQUIPMENT AND SUPPLIES SALES**

## ***Category R***

No equipment or supplies shall be disposed of until permission has been received from the School Board. The Board shall determine whether the material involved has salable value, and if such shall be the case, it shall authorize the sale of the material. If the material does not have salable value, the proper disposal of the books, equipment, and/or supplies shall be determined by the Board.

### **SCHOOL PROPERTIES DISPOSAL PROCEDURE**

The Board authorizes disposition of obsolete items according to the following priority actions:

1. By giving such items to local citizens.
2. By selling to the highest bidder or whatever other business arrangement is in the best interest of the School District.
3. When practicable, the Board shall donate such items to charitable organizations and schools.
4. By removal to the town dump.

Sale of real estate will be by the vote of the electorate of the School District at an annual or special School District meeting, and the revenue derived there from will be returned to the general fund to defray costs of current expenses.

Fixed asset inventories will be amended to reflect changes in values through disposal.

#### **Legal References:**

[CFR 34, Sec. 80.32](#)

Second Reading and Approval, Mason: January 11, 2016

First Reading, Revisions, Mason: November 16, 2015

Reviewed Mason: November 19, 2012

Second Reading and Approval Mason: June 18, 2009

First Reading Mason: June 12, 2009