

EF - FOOD SERVICE MANAGEMENT

Category R
See also [JLCF](#)

All food service personnel will be directly responsible to the Food Service Manager and ultimately responsible to the Principal, Superintendent, or designee.

The Food Service Manager is responsible for the planning and preparation of food served in the food service program, ensuring full compliance with the State of New Hampshire's education rules and regulations. All food will comply with the nutrition standards as set forth by the school wellness program.

The Food Service Manager will order supplies, keep accurate records of financial transactions connected with the food service program, and prepare all records and reports as required.

The Food Service Manager will be certified by a NH Department of Education approved program.

All food service employees shall, within their first year of employment, obtain a certificate of completion for an approved sanitation course.

The Food Service Manager will make recommendations to the Principal, the Superintendent, or designee concerning personnel and operational matters related to the food service program.

Legal References:

RSA [189:11-a](#), Food and Nutrition Programs

NH Code of Administrative Rules, Section Ed. [306.11](#), Food and Nutrition

Services

Section 204 of Public Law 108-265, Child Nutrition and WIC Reauthorization Act of 2004

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