

**MASON ELEMENTARY SCHOOL**

**NOTICE OF POSSIBLE PUBLICATION OF CERTAIN STUDENT INFORMATION DURING THE SCHOOL YEAR**

Dear Parent/Guardian:

Under the Department of Education regulations, the school may release for publication certain information concerning your child from time to time without first obtaining your consent, unless you indicate on this form that the school should not do so. The information includes, but not limited to: Student's name, his/her photograph, name on class listing, participation in officially recognized activities such as concerts, drama club, sports honors, awards and class projects. This could also include posting your child's picture on the school website.

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Student's Name \_\_\_\_\_

I    **DO** /    **DO NOT** want my child in the class picture taken on school picture day.

I    **DO** /    **DO NOT** want my child in the picture for The Mason Calendar.

I    **DO** /    **DO NOT** want my child's picture or name on the web site for Mason Elementary School.

I    **DO** /    **DO NOT** want my child's picture or name on the Teacher's Page on the web site for Mason Elementary School.

I    **DO** /    **DO NOT** want my child's picture or name released to the newspaper.

I    **DO** /    **DO NOT** want my child's picture within the school (classroom/ hallway).

I    **DO** /    **DO NOT** want my child to have their picture taken as a gift for the family during the Holiday Craft Fair.

I    **DO** /    **DO NOT** want my child to have their picture taken during school functions such as: concerts, plays, after school clubs, field day.

Staff members use email as a form of communication with parents about their children. In revising our procedures we will now annually ask for written permission to email parents about their children.

I    **DO** /    **DO NOT** want staff to email me about my child.

My email address is : \_\_\_\_\_

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**

Please be aware, we are unable to control pictures of your child taken by other families, on field trips and school functions.