

Mason School District  
Budget Hearing  
and  
Regular Scheduled Meeting  
January 10, 2022

Dr. Chris Guiry called the Hearing to order at 1835h.

**Roll Call:**

Present: Chairperson Dr. Chris Guiry, Vice Chairperson Bradley Gilbert  
Board Members: Jason Iannuzzo, Tim Leak, and Nancy Richards  
Administrator / Principal: Kristen Kivela  
Elected: Secretary Becky Partridge  
Business Manager: Brenda Wiley  
Business Manager: Marion Alease

Pledge Allegiance to the Flag of the United States of America

Presentation of Budget and Default Budget: Handout – Kristen Kivela (budget) & Marion Alease (default budget)

**Highlights:**

- Decrease of 1.06%
- Tuition Decrease 72 students to 65
- 6% staff salary increase
- Aides – 3FT / 2 PT
- Substitute rate increase. 85/hr to 125/hr. Difficulty in finding subs when needed
- \$5 extra /hr for para's when substitute
- Student Support Teacher Salaries – Moved portion of salary from pre-school to SPED to more accurately demonstrate duties
- Behavioral Specialist Services – IP driven
- Superintendent Salary – received higher education degree
- Transportation Increase – contractual agreement of 4% annually

*Motion by **Bradley Gilbert** to exit the public hearings and enter the regular schedule meeting at 1855h, seconded by **Jason Iannuzzo***

***Aye:** Gilbert, Guiry, Iannuzzo, Leak, Richards*

***Nay:** None*

***Motion Carried 5-0***

**Roll Call:**

Present: Chairperson Dr. Chris Guiry, Vice Chairperson Bradley Gilbert  
Board Members: Jason Iannuzzo, Tim Leak, and Nancy Richards  
Administrator / Principal: Kristen Kivela  
Elected: Secretary Becky Partridge  
Business Manager: Brenda Wiley  
Business Manager: Marion Alease

**Approval of Minutes:**

*Motion by **Jason Iannuzzo** to approve minutes of December 20, 2021 as submitted by Becky Partridge, seconded by **Tim Leak***

***Aye:** Guiry, Iannuzzo, Leak, Richards*

***Nay:** None*

***Abstain:** Gilbert*

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**Motion Carried 4-0**

**Next Meeting:**

February 05, 2022: Deliberative Session, Mason Elementary School at 0900h, Multi-purpose Room.  
February 14, 2022: Regular School Board Meeting Mason Elementary School at 1830h, Multi-purpose Room.

**Business Manager's Report:** Brenda Wiley

- Current manifest and payroll were approved and signed by board members.
- Signatures on default budget, proposed budget and warrant articles.
- New invoice for unemployment - decrease

**Milford Student Representative:** None

**Public Communications:** None

**Correspondence:** None

**Curriculum Updates:** None

**Unfinished Business:** Kristen Kivela

- 2022 – 2023 Budget and Default Budget Motion

*Motion by **Bradley Gilbert** to accept and send the proposed budget and default budget as explained in the public hearing to the Deliberative Session on February 05, 2022, seconded by **Tim Leak***

**Aye:** Gilbert, Guiry, Iannuzzo, Leak, Richards

**Nay:** None

**Motion Carried 5-0**

2022 – 2023 Warrant Articles Motion

*Motion by **Bradley Gilbert** to accept and send the warrant articles 3 (Budget and Default Budget) as explained in the public hearing to the Deliberative Session on February 05, 2022, seconded by **Jason Iannuzzo***

**Aye:** Gilbert, Guiry, Iannuzzo, Leak, Richards

**Nay:** None

**Motion Carried 5-0**

*Motion by **Jason Iannuzzo** to accept and send the warrant articles 4 (Educating Educationally Disabled Children Capital Reserve Fund) as explained in the public hearing to the Deliberative Session on February 05, 2022, seconded by **Tim Leak***

**Aye:** Gilbert, Guiry, Iannuzzo, Leak, Richards

**Nay:** None

**Motion Carried 5-0**

*Motion by **Tim Leak** to accept and send the warrant articles 5 (Healthcare Capital Reserve Fund) as explained in the public hearing to the Deliberative Session on February 05, 2022, seconded by **Jason Iannuzzo***

**Aye:** Gilbert, Guiry, Iannuzzo, Leak, Richards

**Nay:** None

**Motion Carried 5-0**

*Motion by **Bradley Gilbert** to accept and send the warrant articles 6 (School Building and Grounds Maintenance Capital Reserve Fund) as explained in the public hearing to the Deliberative Session on February 05, 2022, seconded by **Nancy Richards***

**Aye:** Gilbert, Guiry, Iannuzzo, Leak, Richards

**Nay:** None

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**Motion Carried 5-0**

*Motion by **Nancy Richards** to accept and send the warrant articles 7 (Unanticipated Tuition Cost Capital Reserve Fund) as explained in the public hearing to the Deliberative Session on February 05, 2022, seconded by **Tim Leak***

**Aye:** Gilbert, Guiry, Iannuzzo, Leak, Richards

**Nay:** None

**Motion Carried 5-0**

- Update Return to Learning Plan – Handout – Changes in Bold. Although board reauthorized Kristen Kivela at the December board meeting to make changes to the Return to Learning Plan based on any new data and recommendations without board approval, Mrs. Kivela brought the changes to the board only because the recommendations by the state were made close to the board meeting.

*Motion by **Jason Iannuzzo** to accept the updated January 10, 2022 Return to Learning Plan as submitted by Kristen Kivela, seconded by **Tim Leak***

**Aye:** Gilbert, Guiry, Iannuzzo, Leak, Richards

**Nay:** None

**Motion Carried 5-0**

**New Business:**

- Prepare for Deliberative Session: Article 3 read by Dr, Chris Guiry, Article 4 read by Bradley Gilbert, Article 5 read by Jason Iannuzzo, Article 6 read by Nancy Richards, Article 7 read by Tim Leak

**Superintendent / Principal's Report:** Kristen Kivela

December Food Service Claim: Breakfast - \$1198.89 Lunch - \$2918.63

January Enrollment Report: 91 MES, 62 MS / HS

Important Dates February: Vaccine Van Tuesday 2-6, Deliberative session 5<sup>th</sup>, no school 17<sup>th</sup>

**Committee Reports:** None

**Non – Public:** None

**Bradley Gilbert** moved to adjourn the meeting at 1910h, seconded by **Jason Iannuzzo**

The meeting adjourned unanimously at 1910h.

Respectfully Submitted,



Becky Partridge  
School District Clerk &  
School Board Secretary