

Mason School District  
Budget Hearing  
and  
Regular Scheduled Meeting  
January 11, 2016

Vice Chairperson Dr. Chris Guiry inquired if board members objected to the Milford Superintendent presenting before the scheduled Budget Hearing, no objection noted.

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America at 1830h.

**Roll Call:**

Vice Chairperson Dr. Chris Guiry, School Board Member Bob Hemmer and School Board Member Tim Leak

Superintendent: Jim McCormick

Staff: Kristen Kivela

Accounts Payable: Brenda Wiley

Elected: Secretary Becky Partridge

Mr. McCormick introduced Superintendent Marquis and presented him Mason Mustang shirt. Mr. Marquis stated that after learning and visiting Mason for himself he can understand how Mason parents may be concerned with transitioning students to the larger Milford district. Mr. Marquis provided the Board with a handout from Middle School Principal DeMarco on the transition process.

Mr. Marquis asked if there were any questions from the board or public. After a couple questions from the public, Mr. McCormick stated that he would like to see a summer reading list and a Band Night for the 5<sup>th</sup> grade so they could see what the possibilities are in 6<sup>th</sup> grade.

Board members thanked Mr. Marquis for attending the meeting.

Vice Chairperson Dr. Chris Guiry called the Budget Hearing to order at 1853h.

**Roll Call:**

Vice Chairperson Dr. Chris Guiry, School Board Member Bob Hemmer and School Board Member Tim Leak

Superintendent: Jim McCormick

Staff: Kristen Kivela

Accounts Payable: Brenda Wiley

Elected: Secretary Becky Partridge

**Presentation of Budget and Default Budget:** Kristen Kivela

**Discussion:** None

*Motion by **Bob Hemmer** to adjourn the Budget Hearing and enter the Regular Scheduled Meeting at 1927h, seconded by **Tim Leak***

***Aye:** Guiry, Hemmer, Leak*

***Nay:** None*

***Motion Carried 3-0***

Vice Chairperson Dr. Chris Guiry called the Regular Scheduled Meeting to order at 1927h.

**Roll Call:**

Vice Chairperson Dr. Chris Guiry, School Board Member Bob Hemmer, and School Board Member Tim Leak

Superintendent: Jim McCormick

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Staff: Kristen Kivela  
Accounts Payable: Brenda Wiley  
Elected: Secretary Becky Partridge

**Minutes:**

*Motion by **Tim Leak** to accept the minutes of November 16, 2015 as submitted by Becky Partridge, seconded **Dr. Chris Guiry***

***Aye:** Guiry, Leak*

***Nay:** None*

***Abstain:** Hemmer*

***Motion Carried 2-0***

**Next Meeting:** January 25, 2016 at 1830h, Mason Elementary School Multi-Purpose Room

**Milford Student Representatives:** None

**Public Communications:** None

**Correspondence:**

Parent letter from Chairperson Rob Doyle informing parents of the Boards decision to have Kristen Kivela as Superintendent next year.

**Curriculum Updates:**

Kristen Kivela and Alexcina Leel attended workshop on Monday December 7<sup>th</sup> hosted by Kaufman Psychological Services regarding "sluggish cognitive temp."

**Unfinished Business:**

Five to three member board discussion - no motion

Interview/meeting with Mrs. Schongar concerning open position on board - sent email stating her interest and qualifications.

*Motion by **Tim Leak** to appoint Mrs. Schongar as School Board Member, seconded by **Bob Hemmer***

***yes:** Guiry, Hemmer, Leak*

***Nay:** None*

***Motion Carried 3-0***

**New Business:**

Superintendent requests school year calendar be amended to be closed on Tuesday February 9<sup>th</sup> for Primary Day and Wednesday February 10<sup>th</sup> will be full day. Mr. McCormick stated that he just recieved the request for the town to use the building on Primary Day.

*Motion by **Bob Hemmer** to accept the Superintendent's recommendation to amend the school year calendar to be closed on Tuesday February 9<sup>th</sup> for Primary Day and Wednesday February 10<sup>th</sup> will be full day, seconded by **Tim Leak***

***Aye:** Guiry, Hemmer, Leak*

***Nay:** None*

***Motion Carried 3-0***

Superintendent recommends the board accept the 2016 / 2017 Budget \$3,117,681.86.

*Motion by **Tim Leak** to accept the 2016 / 2017 Budget \$3,117,681.86, seconded by **Bob Hemmer***

***Aye:** Guiry, Hemmer, Leak*

***Nay:** None*

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***Motion Carried 3-0***

Superintendent recommends the board approve and accept warrant articles 1-4 for the 2016/2017 school year

*Motion by **Bob Hemmer** to accept warrant articles 1-4 for the 2016/2017 school year, seconded by **Tim Leak***

***Aye:** Guiry, Hemmer, Leak*

***Nay:** None*

***Motion Carried 3-0***

Superintendent recommends the board accept the 2016 / 2017 Default Budget \$3,118,029.51.

*Motion by **Tim Leak** to accept the 2016 / 2017 Default Budget \$3,118,029.51, seconded by **Bob Hemmer***

***Aye:** Guiry, Hemmer, Leak*

***Nay:** None*

***Motion Carried 3-0***

Audit Report: No recommendations

*Motion by **Bob Hemmer** to accept the Audit Report, seconded by **Tim Leak***

***Aye:** Guiry, Hemmer, Leak*

***Nay:** None*

***Motion Carried 3-0***

Superintendent recommends the board pre-approve a \$20.00 check from Terra Cycle Points

*Motion by **Tim Leak** to accept \$20.00 check from Terra Cycle Points, seconded by **Bob Hemmer***

***Aye:** Guiry, Hemmer, Leak*

***Nay:** None*

***Motion Carried 3-0***

Superintendent recommends the board accept a check for \$338.87 from O'Connor Portraiture, Inc.

*Motion by **Bob Hemmer** to accept \$338.87 check from O'Connor Portraiture, Inc., seconded by **Tim Leak***

***Aye:** Guiry, Hemmer, Leak*

***Nay:** None*

***Motion Carried 3-0***

Title I on site visit Thursday December 17<sup>th</sup> - report finding - outstanding

**Principal's Report:**

Edies Award Application has been submitted

Fisher Cats visit and Reading Challenge

Christmas Fair sponsored by Mason School Club

Student Sing Along Monday December 21<sup>st</sup>

**Superintendent's Report:**

Mid Term Goal Assessment - hand out

First Place story by grade 2 student at MES

Monthly enrollment report for November 2015 - handout

Monthly enrollment report for December 2015 - handout

NH Department of Environmental Services inspection report for November 2015 - great evaluation

November Food Service claims - Breakfast \$225.99, Lunch \$821.33

December Food Service claims - Breakfast \$222.38, Lunch \$755.27

Would like to commend staff for their assistance over the holidays and through out the year with needy families here in Mason

**Committee Reports:**

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Policy Committee: Becky Partridge

Second Reading and Approval of the following D Policies

*Motion by **Tim Leak** to accept the second reading and approval of policies DFA, DGA, DH,DJC, and DM, seconded by **Bob Hemmer***

*Aye: Guiry, Hemmer, Leak*

*Nay: None*

***Motion Carried 3-0***

**Business Manager's Report:** Brenda Wiley

It is noted that board members approved and signed current manifest, payroll, School Budget, and Default Budget.

**Non - Public:**

*Motion by **Bob Hemmer** to enter into non-public for RSA 91-A:3 II (a) dismissal, promotion, or compensation of any public employee at 2005h, seconded by **Tim Leak***

*Aye: Guiry, Hemmer, Leak*

*Nay: None*

***Motion Carried 3-0***

**Discussion:**

Staffing

*Motion by **Bob Hemmer** to exit non-public and enter back into public at 2025h, seconded by **Tim Leak***

*Aye: Guiry, Hemmer, Leak*

*Nay: None*

***Motion Carried 3-0***

*Motion by **Tim Leak** to add Anita Bara to the Substitute List, seconded by **Bob Hemmer***

*Aye: Guiry, Hemmer, Leak*

*Nay: None*


***Motion Carried 3-0***

It is noted that Dr. Chris Guiry swore in newly appointed School Board Member Mrs. Jen Schongar.

**Tim Leak** moved to adjourn the meeting at 2030h, seconded by **Bob Hemmer**

The meeting adjourned unanimously at 2030h

Respectfully Submitted,



Becky Partridge  
School Board Secretary