

### **Organizational Meeting**

School District Clerk Becky Partridge called the Organizational Meeting to order at 1830h.

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America

**Roll Call:**

Board Members: Bradley Gilbert, Dr. Chris Guiry, Jason Iannuzzo, Tim Leak, and Anne “Nancy” Richards.

Superintendent / Principal: Kristen Kivela

Accounts Payable: Brenda Wiley

Secretary: Becky Partridge

**Official Ballot Results: Total 315**

School Board Member (Three Years) Tim Leak - 256

School Board Member (Three Years) Anne Richards - 245

District Treasurer – Christine Irlbacher – 244

District Moderator - Catherine Schwenk - 253

Article 2 – Reports – yes 256 no 34

Article 3 – Budget – yes 198 no 97

Article 4 – SPED Fund – yes 210 no 87

Article 5 – Building Fund – yes 207 no 87

Article 6 - Unanticipated Tuition Fund - yes 192 no 99

**Installation of School District Officers and Board Members:**

Oath of Office administered: Board Members Anne “Nancy” Richards, Tim Leak, and Treasurer Christine Irlbacher.

**Nomination for Chairperson:**

Bradley Gilbert nominated Dr. Chris Guiry for Chairperson, seconded by Jason Iannuzzo. Unanimous

**Dr. Chris Guiry as Chairperson**

Dr. Chris Guiry nominated Bradley Gilbert for Vice Chairperson, seconded by Tim Leak. Unanimous

**Bradley Gilbert as Vice Chairperson**

*Motion by Nancy Richards to adjourn Organizational Meeting and enter into Regular Scheduled Meeting at 1835h, seconded by Bradley Gilbert*

*Aye: Gilbert, Guiry, Iannuzzo, Leak, Richards*

*Nay: None*

*Motion Carried 5-0*

**Roll Call:**

Chairperson Dr. Chris Guiry, Vice Chairperson Bradley Gilbert, Board Members Jason Iannuzzo, Tim Leak, and Nancy Richards

Superintendent / Principal: Kristen Kivela

Treasurer: Christine Irlbacher

Accounts Payable: Brenda Wiley

Secretary Becky Partridge

**Approval of Minutes:**

*Motion by Bradley Gilbert to approve the minutes of January 06, 2020 as submitted by Becky Partridge, seconded by Tim Leak*

*Aye: Gilbert, Guiry, Iannuzzo, Leak, Richards*

*Nay: None*

*Motion Carried 5-0*

Mason School District  
Organizational Meeting &  
Regular Scheduled Meeting  
March 16, 2020

*Motion by **Bradley Gilbert** to approve the minutes of the Deliberative Session February 01, 2020 as submitted by Becky Partridge, seconded by **Jason Iannuzzo***

***Aye:** Gilbert, Guiry, Iannuzzo, Leak, Richards*

***Nay:** None*

***Motion Carried 5-0***

**Next Meeting:**

April 13, 2020 Regular Scheduled Meeting at 1830h. Due to current Corona virus (Covid-19) meeting may be held via telecommuting.

**Business Manager's Report:**

It is noted that current manifest and payroll approved and signed by board members.

**Milford Student Representative:** None

**Public Communications:** None

**Correspondence:** None

**Curriculum Updates:**

STEM - Continue to strengthen - Monday will be mixed ages with different activities

**Unfinished Business:** None

**New Business:**

Audit Report: Brenda Wilcy - No Findings, No changes needed - Only note was that the state would like a statistical analysis of how much to pay into the system to cover retirement. Very few consulting firms do this. State is not mandating at this time so the board unanimously decided to table hiring any firm.

Checking Account Signers - Treasurer Christine Irlbacher, Tim Leak, and Dr. Chris Guiry

April Vacation: After some discussion it was decided that if MES is back in session at that time April vacation will be canceled..

*Motion by **Bradley Gilbert** to cancel April vacation, seconded by **Jason Iannuzzo***

*Discussion:* Members are concerned with how long of a shut down will be and what the state may require.

*Amendment to Motion by **Tim Leak** add "barring any further guidance from the state", seconded by **Jason Iannuzzo***

***Aye:** Gilbert, Guiry, Iannuzzo, Leak, Richards*

***Nay:** None*

***Motion Carried 5-0***

*Motion by **Bradley Gilbert** to cancel April vacation barring any further guidance from the state, seconded by **Jason Iannuzzo***

***Aye:** Gilbert, Guiry, Iannuzzo, Leak, Richards*

***Nay:** None*

***Motion Carried 5-0***

Corona virus - Covid - 19 Update: Governor ordered all schools to go to remote learning. All salaried staff will be at the school to continue preparations and be available from questions 9-1. Hourly para's - no clear plan at this point. For the short term there is work to do in the building. Music/PE/Art - once a week can do lesson plans. Blizzard Bags will be used for student learning, FB page and emails for updated communications, and You Tube page. Food Service - Will use bus for delivery. No waivers on time lines for SPED.

**Superintendent / Principal's Report:**

Food service claim for January: Breakfast \$148.92 Lunch \$641.92

Food service claim for February: Breakfast \$64.94 Lunch \$357.02

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March 16, 2020

March Enrollment Report: Elementary - 79 MS/ITS - 75

**Committee Reports:**

Policy EEAG - Private Vehicle Use - Liability \$500,000.00 to \$300,000.00 with consultation from school counsel.

*Motion by **Bradley Gilbert** to accept and approve the second reading of policy EEAG - Private Vehicle Use, seconded by **Jason Iannuzzo***

*Aye: Gilbert, Guiry, Iannuzzo, Leak, Richards*

*Nay: None*

*Motion Carried 5-0*

**Non-public** - None

**Bradley Gilbert** moved to adjourn the meeting at 1918h, seconded by **Nancy Richards**.  
The meeting adjourned unanimously at 1918h.

Respectfully Submitted,



Becky Partridge

School Board Secretary