

Organizational Meeting

District Administrator Kristen Kivela called the Organizational Meeting to order at 1830h.

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America

Roll Call:

Board Members: Dr. Chris Guiry, Bradley Gilbert, Tim Leak and Jen Schongar.

District Administrator / Principal: Kristen Kivela

Accounts Payable: Brenda Wiley

Elected: Secretary Becky Partridge, Moderator Catherine Schwenk

Official Ballot Results:

School Board Member (Three Years) Tim Leak – 112, Anne (Nancy) Richards Write in – 22

Moderator – Catherine Schwenk – 117

Clerk – Becky Partridge – 118

Article 2 – Reports – yes 117 no 08

Article 3 – Budget – yes 113 no 19

Article 4 – SPED Fund – yes 103 no 29

Article 5 – Building Fund – yes 99 no 32

Installation of School District Officers and Board Members:

Moderator Catherine Schwenk administered the Oath of Office to Clerk Becky Partridge and Board Member Tim Leak.

Nomination for Chairperson:

Bradley Gilbert nominated Dr. Chris Guiry for Chairperson, seconded by Tim Leak. Unanimous

Dr. Chris Guiry as Chairperson

Jen Schongar nominated Tim Leak for Vice Chairperson, seconded by Bradley Gilbert. Unanimous

Tim Leak as Vice Chairperson

*Motion by **Jen Schongar** to adjourn Organizational Meeting and enter into Regular Scheduled Meeting at 1835h, seconded by **Bradley Gilbert***

Aye: Gilbert, Guiry, Leak, Schongar

Nay: None

Motion Carried 4-0

Roll Call:

Chairperson Dr. Chris Guiry, Vice Chairperson Tim Leak, Board Members Bradley Gilbert, and Jen Schongar.

District Administrator / Principal: Kristen Kivela

Accounts Payable: Brenda Wiley

Elected: Secretary Becky Partridge, Moderator Catherine Schwenk

Approval of Minutes:

*Motion by **Bradley Gilbert** to approve the minutes of February 20, 2017 as submitted by Becky Partridge, seconded by **Jen Schongar***

Aye: Gilbert, Guiry, Leak, Schongar

Nay: None

Motion Carried 4-0

Next Meeting:

April 17, 2017 Regular Scheduled Meeting at The Mason Elementary School Multi-Purpose Room.

Business Manager's Report:

It is noted that board members approved and signed current manifest and payroll reports.

Mason School District
Organizational Meeting and
Regular Scheduled Meeting
March 20, 2017

Received E-Rate Funds from prior year \$976.82

*Motion by **Jen Schongar** to accept E-Rate Funds from prior year for \$976.82, seconded by **Tim Leak***

***Aye:** Gilbert, Guiry, Leak, Schongar*

***Nay:** None*

Motion Carried 4-0

Milford Student Representative: Zachary Partridge

HS Adopt a Bag – backpack for foster kids that contain needed personal items that can go from house to house

Winter sports ended / Spring Sports began

Girls in Technology

Public Communications: None

Correspondence: Indicator 11: Gold Star - Timeliness of Initial Evaluations 2015-2016 reporting year from State of NH Department of Education

Curriculum Updates: None

Unfinished Business: None

New Business:

15th Annual Merit Badge College held at school. Patch presented to Board Members

District Administrator recommends school board approve School Board Meeting Calendar for 2017-2018

District Administrator recommends school board approve MES School Calendar for 2017-2018

*Motion by **Tim Leak** to approve the School Board Meeting Calendar and MES School Calendar for 2017 – 2018 as recommended by District Administrator, seconded by **Bradley Gilbert***

***Aye:** Gilbert, Guiry, Leak, Schongar*

***Nay:** None*

Motion Carried 4-0

District Administrator / Principal's Report:

Monthly Enrollment Report – Minus three in MS / HS, Minus one MES

February Food Claim: Breakfast \$102.82, Lunch 708.38

Food Service On Site Evaluation – all good – will receive final report in mail

State of NH matching funds for the USDA National School Lunch Program of \$469.83

*Motion by **Jen Schongar** to accept \$469.83, USDA National School Lunch Program matching funds, seconded by **Tim Leak***

***Aye:** Gilbert, Guiry, Leak, Schongar*

***Nay:** None*

Motion Carried 4-0

Important April Dates: Math Carnival – this Thursday, 4th – Narcan Training Seminar, 11th – Smarter Balance, 14th Senior Breakfast, 17th School Board, end of month April vacation

*Motion by **Jen Schongar** to accept Anne (Nancy) Richards as write in candidate for school board member, seconded by **Tim Leak***

***Aye:** Gilbert, Guiry, Leak, Schongar*

***Nay:** None*

Motion Carried 4-0

Following motion Moderator Catherine Schwenk administered Oath of Office to Anne Richards.

Committee Reports: None

*Motion by **Bradley Gilbert** to enter into Nonpublic Session for RSA 91-A:3II (a) dismissal, promotion, or compensation of any public employee and (b) hiring of any person as a public employee at 1900h, seconded by **Anne Richards***

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Aye: Gilbert, Guiry, Leak, Richards, Schongar
Nay: None
Motion Carried 5-0

Roll Call:

Chairperson Dr. Chris Guiry, Vice Chairperson Tim Leak, Board Members Bradley Gilbert, Anne Richards, and Jen Schongar.
District Administrator / Principal: Kristen Kivela
Elected: Secretary Becky Partridge

Discussion:

Staffing

*Motion by **Bradley Gilbert** to adjourn nonpublic session and enter back into public session at 1920h, seconded by **Anne Richards***

Aye: Gilbert, Guiry, Leak, Richards, Schongar
Nay: None
Motion Carried 5-0

*Motion by **Anne Richards** to seal nonpublic session minutes due to personnel issues for five years, seconded by **Tim Leak***

Aye: Gilbert, Guiry, Leak, Richards, Schongar
Nay: None
Motion Carried 5-0

Bradley Gilbert moved to adjourn the meeting at 1920h, seconded by **Anne Richards**.
The meeting adjourned unanimously at 1920h.

Respectfully Submitted,

Rebecca T Partridge

Becky Partridge
School Board Secretary