

Mason School District  
Public Hearing to ratify budget of March meeting  
&  
Regular Scheduled Meeting  
June 19, 2017

Chairperson Dr. Chris Guiry called the Public Hearing to order at 1830h.

The hearing opened with the Pledge of Allegiance to the Flag of the United States of America

**Roll Call:**

Chairperson Dr. Chris Guiry, Vice Chairperson Tim Leak, Board Members Bradley Gilbert, Anne Richards, and Jen Schongar.

District Administrator / Principal: Kristen Kivela

Accounts Payable: Brenda Wiley

Elected: Secretary Becky Partridge

Superintendent Mentor: James McCormick

**Motion ratifying the postponed second session of the 2017 annual school district meeting of the Mason School District:**

*Whereas the District postponed the second session of the District's 2017 Annual School District meeting due to a weather emergency; and*

*Whereas the Secretary of State has taken a position contrary to the New Hampshire Municipal Association that RSA 40:4 does not permit a Moderator to postpone the second session of the legislative body; and*

*Whereas the state legislature has provided a special act permitting this board to dispose of the issue by voting after a duly noticed public hearing to ratify the warrant articles which were approved by vote of the citizens in postponed second session voting, I hereby move as follows:*

*That this School Board, having held a duly noticed public hearing, hereby legalizes, ratifies, and confirms all actions, votes and proceedings held at the March 2017 second session school district elections of the Mason School District, and further that this Board shall cause this approved motion to be posted in the same manner as the results of the school district election.*

**Certification**

I, Rebecca Partridge, hereby certify in my capacity as Clerk of the Mason School District that the School Board, as a governing body, upon the above Motion being duly made and seconded at a duly noticed public hearing, did on June 19, 2017, to legalize, ratify, and confirm all actions, votes, and proceedings of the second session of the 2017 Annual Meeting of the Mason School District.

*Aye: Gilbert, Guiry, Leak, Richards, Schongar*

*Nay: None*

**Motion Carried 5-0**

*Motion by **Bradley Gilbert** to adjourn the public hearing and enter into the regular scheduled meeting at 1835h, seconded by **Tim Leak***

*Aye: Gilbert, Guiry, Leak, Richards, Schongar*

*Nay: None*

**Motion Carried 5-0**

**Approval of Minutes:**

*Motion by **Bradley Gilbert** to approve the minutes of April 17, 2017 as submitted by Becky Partridge, seconded by **Anne Richards***

*Aye: Gilbert, Guiry, Leak, Richards, Schongar*

*Nay: None*

**Motion Carried 5-0**

**Next Meeting:**

August 14, 2017 Regular Scheduled Meeting at The Mason Elementary School Multi-Purpose Room.

*Motion by **Bradley Gilbert** to amend the posted agenda and place the review and discussion of the*

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*transition survey to non public, seconded by **Anne Richards***

***Aye:** Gilbert, Guiry, Leak, Richards, Schongar*

***Nay:** None*

***Motion Carried 5-0***

**Business Manager's Report:**

It is noted that board members approved and signed current manifest and payroll reports.

*Motion by **Jen Schongar** to remove Rob Doyle and Jeannine Phalon as signatures on checking account, second by **Anne Richards***

***Aye:** Gilbert, Guiry, Leak, Richards, Schongar*

***Nay:** None*

***Motion Carried 5-0***

*Motion by **Bradley Gilbert** to re validate the signatures of Chair and Vice Chair, Dr. Chris Guiry and Tim Leak respectively for the checking account, seconded by **Anne Richards***

***Aye:** Gilbert, Guiry, Leak, Richards, Schongar*

***Nay:** None*

***Motion Carried 5-0***

Fund Balance: Will be returning approximately \$60,000 back to the town from previous budget

**Milford Student Representative:** Zachary Partridge

Finals: Tuesday and Wednesday, last day of school year Wednesday.

Yearbooks distributed

Senior Graduation last Saturday

Softball won first place this year

Dr. Chris Guiry thanked Zachary for providing the school board student information monthly.

**Public Communications:** None

**Correspondence:**

District attorney: new fee for future communication

**Curriculum Updates:** None

**Unfinished Business:**

Parent transition survey – non public

**New Business:**

George Schwenk – Trust Accounts – postponed to August

**District Administrator / Principal's Report:**

Food service claim for April – Breakfast \$137.02 Lunch \$725.96

Food service claim for May – Breakfast \$195.22 Lunch \$975.16

End of Year activities: Spirit Week, Field Day, Live Performer, Mobile Science Van

Food Service Corrective Plan

Professional Development Plan – Update every five years, available in office

Pre-school ended last Thursday, 5<sup>th</sup> grade graduation Tuesday, Kindergarten graduation Wednesday

**Committee Reports:**

Policy review August meeting

*Motion by **Jen Schongar** to enter into Nonpublic Session for RSA 91-A:3II (b) hiring of any public employee and (c) adversely affect the reputation of any person at 1855h, seconded by **Anne Richards***

***Aye:** Gilbert, Guiry, Leak, Richards, Schongar*

***Nay:** None*

***Motion Carried 5-0***

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**Roll Call:**

Chairperson Dr. Chris Guiry, Vice Chairperson Tim Leak, Board Members Bradley Gilbert, Anne Richards, and Jen Schongar.

District Administrator / Principal: Kristen Kivela

Elected: Secretary Becky Partridge

**Discussion:**

Staffing

Goals

Parent Transition Survey

*Motion by **Bradley Gilbert** to adjourn nonpublic session and enter back into public session at 2000h, seconded by **Anne Richards***

*Aye: Gilbert, Guiry, Leak, Richards, Schongar*

*Nay: None*

**Motion Carried 5-0**

Kristin Kivela submitted to the board her updated progress of goals.

Jim McCormick provided his final review of Kristin Kivela as Superintendent Mentor.

*Motion by **Anne Richards** to approve nonpublic session minutes April 17, 2017, seconded by **Bradley Gilbert***

*Aye: Gilbert, Guiry, Leak, Richards, Schongar*

*Nay: None*

**Motion Carried 5-0**

*Motion by **Jen Schongar** to approve the Superintendent's recommendation for the appointment of Chris Rush as Facility Manager, seconded by **Anne Richards***

*Aye: Gilbert, Guiry, Leak, Richards, Schongar*

*Nay: None*

**Motion Carried 5-0**

*Motion by **Jen Schongar** to approve the Superintendent's recommendation for the appointment of Larissa Terrill as Pre-School Teacher, seconded by **Anne Richards***

*Aye: Gilbert, Guiry, Leak, Richards, Schongar*

*Nay: None*

**Motion Carried 5-0**

*Motion by **Bradley Gilbert** to approve the Superintendent's recommendation for the appointment of Molly Shetler as Music Teacher, seconded by **Tim Leak***

*Aye: Gilbert, Guiry, Leak, Richards, Schongar*

*Nay: None*

**Motion Carried 5-0**

*Motion by **Jen Schongar** to approve the Superintendent's recommendation for the appointment of Rick Griffith as IT Support, seconded by **Bradley Gilbert***

*Aye: Gilbert, Guiry, Leak, Richards, Schongar*

*Nay: None*

**Motion Carried 5-0**

*Motion by **Anne Richards** to honor Jim McCormick with title of Superintendent Emeritus for his service to the Mason School District, seconded by **Bradley Gilbert***

*Aye: Gilbert, Guiry, Leak, Richards, Schongar*

*Nay: None*

**Motion Carried 5-0**

*Motion by **Bradley Gilbert** to seal portions of the nonpublic session June 19, 2017 minutes for seven years*

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*due to adversely affecting the reputation of a person other than a school board member, seconded by **Jen Schongar***

***Aye:** Gilbert, Guiry, Leak, Richards, Schongar*

***Nay:** None*

***Motion Carried 5-0***

**Jen Schongar** moved to adjourn the meeting at 2005h, seconded by **Anne Richards**.  
The meeting adjourned unanimously at 2005h.

Respectfully Submitted,

*Rebecca T. Partridge*

Becky Partridge  
School Board Secretary