

Mason School District  
Regular Scheduled Meeting  
August 14, 2017

Vice Chairperson Tim Leak called the meeting to order at 1830h.

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America

**Roll Call:**

Vice Chairperson Tim Leak, Board Members Bradley Gilbert, Anne Richards, and Jen Schongar.  
Absent Chairperson Dr. Chris Guiry  
District Administrator / Principal: Kristen Kivela  
Accounts Payable: Brenda Wiley  
Elected: Secretary Becky Partridge

**Approval of Minutes:**

*Motion by **Bradley Gilbert** to approve the minutes of June 19, 2017 as submitted by Becky Partridge, seconded by **Jen Schongar***

*Aye: Gilbert, Leak, Richards, Schongar*

*Nay: None*

***Motion Carried 4-0***

*Motion by **Bradley Gilbert** to approve the sealed non public minutes of June 19, 2017 as submitted by Becky Partridge, seconded by **Jen Schongar***

*Aye: Gilbert, Leak, Richards, Schongar*

*Nay: None*

***Motion Carried 4-0***

**Next Meeting:**

September 18, 2017 Regular Scheduled Meeting at The Mason Elementary School Multi-Purpose Room.

**Business Manager's Report:**

It is noted that current manifest and payroll approved and signed by board members

**Milford Student Representative:** None

**Public Communications:** None

**Correspondence:**

Special Education Compliance Report for Fiscal 15/16. 0-2 score is "met requirements". Mason received 0

**Curriculum Updates:**

Wonders Reading Series: webnr-23rd

NECAP Science: 4<sup>th</sup> grade in past, will be taken by 5<sup>th</sup> grade in future due to different format

**Unfinished Business:**

District Credit Card: signed and completed

**New Business:**

Dr. Guiry signed Tuition Agreement for out of district but moving in district after start of school year student

Superintendent recommends school board approve raising breakfast and lunch prices by \$0.10.

*Motion by **Jen Schongar** to approve \$0.10 breakfast and lunch increase, seconded by **Bradley Gilbert***

*Aye: Gilbert, Leak, Richards, Schongar*

*Nay: None*

***Motion Carried 4-0***

Superintendent recommends school board accept check for \$1.22 from the Kula Foundation from Red Robin Donation

*Motion by **Bradley Gilbert** to approve check for \$1.22 from Kula Foundation from Red Robin Donation, seconded by **Jen Schongar***

Mason School District  
Regular Scheduled Meeting  
August 14, 2017

*Aye: Gilbert, Leak, Richards, Schongar*

*Nay: None*

***Motion Carried 4-0***

**District Administrator / Principal's Report:**

Food service claim for June: Breakfast \$116.70 Lunch \$681.54

Enrollment numbers as of August: 76 Elementary, 90 MS/HS

NH Updates on Educational Law: Submitted

Goals for 2017 -18 SY: Submitted

Building Updates: organized, cleaned, landscaping, replace hot water cycle pump, replace vinyl baseboards

Important dates: 23<sup>rd</sup> webnr and staff outing, 28<sup>th</sup> first day staff, 29<sup>th</sup> open house pre-k and k, 30<sup>th</sup> first day, 5<sup>th</sup> first day preschool, 8<sup>th</sup> senior breakfast, 12<sup>th</sup> 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> grade trip to Lowell Mills, 14<sup>th</sup> open house and book fair, 18<sup>th</sup> school board meeting

**Committee Reports:**

Policy review

Motion by **Bradley Gilbert** to accept the Superintendent recommendation to retire the following policies:

*JEA: Compulsory Attendance Age*

*JFA: Residency*

*JICE: Student Publication*

*JICEA: Student Productions*

*JIHC: Use of Metal Detectors*

*JIE: Pregnant Students*

*JIJ: Student Protests, Demonstrations, and Strikes*

*JKA: Corporal Punishment (being replaced with new policy JKAA)*

*JICHA: Breathalyzer at Student Social Events*

*JLIA: Supervision of Students*

Seconded by **Jen Schongar**

*Aye: Gilbert, Leak, Richards, Schongar*

*Nay: None*

***Motion Carried 4-0***

Motion by **Jen Schongar** to accept the Superintendent recommendation to consider the following policies reviewed:

*JBAA: Sexual Harassment and Violence – Students*

*JCA: Change of School or Assignment*

*JFAA: Admission of Resident Students*

*JFAB: Admission of Tuition and Non-Resident Students*

*JFABB: Foreign Exchange Students*

*JFABD: Admission of Homeless Students*

*JG: Assignment of Students to Classes and Grade Levels*

*JHC: Student Release Precautions*

*JI: Student Rights and Responsibilities*

*JIA: Student Due Process Rights*

*JIB: Student Involvement In Decision Making*

*JIC: Student Conduct*

*JICA: Students Dress Code*

*JICC: Student Conduct on School Buses*

*JICD: Student Conduct, Discipline, and Due Process*

*JICDD: Student Discipline: Out-of-School Actions*

*JICF: Gang Activity*

*JICFA: Hazing*

*JICH: Drug and Alcohol Use by Students*

*JICJ: Unauthorized Communication Devices*

*JIH: Student Searches and Their Property*

*JIHD: Student Interviews and Interrogation*

Mason School District  
Regular Scheduled Meeting  
August 14, 2017

*JJA: Student Activities and Organization*  
*JJE: Student Fund – Raising Activities*  
*JJF: Student Activities Fund Management*  
*JJG: Non School Sponsored Contests for Students*  
*JKB: Detention of Students*  
*JLC: Student Health Services*  
*JLCA: Physical Examination of Students*  
*JLCB: Immunization of Students*  
*JLCC: Communicable Disease*  
*JLCCA: HIV/AIDS*  
*JLCD: Administering Medication to Students*  
*JLCE: First Aid and Emergency Medical Care*  
*JLCEA: Use of Automated External Defibrillator*  
*JLCG: Exclusion of Students From School for Illness*  
*JLD: School Guidance and Counseling Program*  
*JLDBA: Behavior Management and Intervention*  
*JLI: Safety Program*  
*JLIF: Receipt and Use of Sex Offender Registry Information*  
*JM: Student Awards*  
*JQ: Student Fees, Fines, and Charges*  
*JRC: Release of Student Information*  
*JRA: Student Records and Access*  
seconded by **Anne Richards**

*Aye: Gilbert, Leak, Richards, Schongar*

*Nay: None*

**Motion Carried 4-0**

First Reading Policies with revisions:

AC: Non Discrimination

EFD: Meal Charging Policy

JH: Student Absences and Excuses

JICL: School District Internet Access for Students

JLCF: Wellness Policy

JEB: Age of Entrance

JEC: Manifest Education Hardship

JICG: Tobacco Products Ban Use and Possession in and on School Facilities and Grounds

JICI: Weapons on School Property

JICK: Pupil Safety and Violence Prevention

JLF: Reporting Child Abuse or Neglect

JLCJ: Concussion Policy

JKAA: Use of Restraints and Seclusion

**Bradley Gilbert** moved to adjourn the meeting at 1950h, seconded by **Jen Schongar**.

The meeting adjourned unanimously at 1950h.

Respectfully Submitted,



Becky Partridge  
School Board Secretary