

Mason School District
Regular Scheduled Meeting
August 19, 2024

Chairperson Dr. Chris Guiry called the Regular Scheduled Meeting to order at 1830h.

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America.

Roll Call:

Chairperson: Dr. Chris Guiry.

Vice Chairperson: Colin Robinson.

Board Members: Mike Judge.

Absent: Nate Choquette and Tim Leak.

Superintendent / Principal: Kristen Kivela.

Accounts Payable: Brenda Wiley.

District Clerk / Secretary: Rebecca Partridge.

Approval of Minutes:

No quorum of present members eligible to vote on these minutes.

Next Meeting:

September 16, 2024 Regular Scheduled Meeting at 1830h at Mason Elementary School Multi-Purpose Room

Business Manager's Report: Brenda Wiley

- It is noted that the current manifest and payroll was approved and signed by board members.
- DOE 25 - Bottom line numbers
 - \$43,163.69 to be returned to town.
 - Emergency Fund with approval by state - \$132,000.00.
- Anticipated Adequacy Aid - \$402,140.44. Determined by Free and Reduced Lunch numbers and test scores.
- Retirement Rates - 2025 - decreased by .4% due to positive investments.

Milford Student Representative:

Superintendent Kristen Kivela will search for another candidate during the school year.

Public Communications: None

Correspondence: None

Curriculum Updates: None

Approved September 16, 2024

Unfinished Business: None

New Business: Kristen Kivela

- Sign Replacements
 - Front - Bronze \$1500.00
 - Top of Breakfast Board - Wooden - minimal \$200
 - Pam Steinberg Sign - to be replaced \$2100.00. After Much discussion the board unanimously decided to wait a couple more years, perhaps fund raise or try to contact original sponsors of the sign.
- Staff and Student Handbook

*Motion by **Colin Robinson** to accept the Staff and Student Handbook for SY 2024 / 2025, seconded by **Mike Judge**.*

Discussion: After review of the HIV policy Colin Robinson feels it is antiquated and does not reflect most current information on the virus nor do we have such policies for other infectious diseases. After discussion it was decided that this is a topic that the board should address and it will be an ongoing discussion.

Aye: Guiry, Judge, Robinson

Nay: None

Motion Carried 3-0

- Fund Balance

*Motion by **Mike Judge** to return to the town \$43,163.69 as calculated in the DOE 25, seconded by **Colin Robinson**.*

Aye: Guiry, Judge, Robinson

Nay: None

Motion Carried 3-0

- Suicide Protocol

*Motion by **Colin Robinson** to accept the submitted Suicide Protocol, seconded by **Mike Judge**.*

Aye: Guiry, Judge, Robinson

Nay: None

Motion Carried 3-0

- Out of Town Student - family requested tuition for child to kindergarten.

*Motion by **Mike Judge** to approve the tuition of an out of town child to the kindergarten, seconded by **Colin Robinson**.*

Approved September 16, 2024

Aye: Guiry, Judge, Robinson

Nay: None

Motion Carried 3-0

Motion by Mike Judge to approve the amount of \$8500.00 / SY for tuition of the out of town student, seconded by Colin Robinson.

Aye: Guiry, Judge, Robinson

Nay: None

Motion Carried 3-0

- Holiday name change. In previous years the board successfully voted to approve the name change of Columbus Day to Indigenous People's Day on school documents and calendars. However HB1014 requires that schools must use the legal name for holidays which is still Columbus Day in NH. All documents and calendars will be changed to reflect this HB.

Superintendent / Principal's Report: Kristen Kivela

- Before and After School Program - state inspected - all set to begin - 8 students.
- Enrollment numbers:

108 Elementary (k15, 1st 11, 2nd 8, 3rd 16, 4th 21, 5th 16)

74 MS/HS (6th 14, 7th 14, 8th 9, 9th 13, 10th 8, 11th 10, 12th 6)

- Lead Water Test Results - A few years ago three sinks failed, remediated and returned in service after retesting. However once again the same three sinks failed. They are non - potable water sinks and will be labeled as such.

Committee Reports:

- Review and approval of following policies:
 - IHBA - Programs for Pupils with Disabilities
 - JL - Students Rights and Responsibilities
 - AC- Non Discrimination, Equal Opportunities Employment and Anti -Discrimination Plan
 - ACA - Discrimination and Harassment Grievance Procedure
 - ACAC - Title IX Prohibition of Sex Discrimination and Sex Based Harassment Policy and Grievance Procedure
 - ACE Procedural Safeguards, nondiscrimination on the Basis of Disability
 - ACF Food and Nutrition Services , Anti discrimination and Civil Right Grievances
 - ACN Accommodation of Lactation Needs
 - ADB Drug Free Workplace and Drug Free Schools
 - ADC Prohibition Regarding Use and Possession of Tobacco Products
 - GBEC Drug Free Workplace and Drug Free Schools
 - GBED Prohibition Regarding Use and Possession of Tobacco Products
 - JICG Prohibition Regarding Use and Possession of Tobacco Products

Approved September 16, 2024

- AC-R Non Discrimination, Equal Opportunities Employment and Anti -Discrimination Contact List
- GBCD -RG Background Investigation and Criminal History Records Check
- IHBA-R Programs for Pupils with Disabilities

*Motion by **Colin Robinson** to review and approve the above policies, seconded by **Mike Judge**.*

Aye: Guiry, Judge, Robinson

Nay: None

Motion Carried 3-0

Non-public: Superintendent requests non-public session RSA 91-A:3 II (b) hiring of any person as a public employee.

*Motion by **Mike Judge** to enter into non public at 1925h for RSA 91 – A:3 II. (b) hiring of any person as a public employee, seconded by **Colin Robinson**.*

Aye: Guiry, Judge, Robinson

Nay: None

Motion Carried 3-0

Roll Call:

Chairperson: Dr. Chris Guiry.

Vice Chairperson: Colin Robinson.

Board Members: Mike Judge.

Absent: Nate Choquette and Tim Leak.

Superintendent / Principal: Kristen Kivela.

Secretary: Rebecca Partridge.

Discussion:

- Staff

*Motion by **Colin Robinson** to leave non-public session at 1927h, seconded by **Mike Judge**.*

Aye: Guiry, Judge, Robinson

Nay: None

Motion Carried 3-0

*Motion by **Colin Robinson** to accept the recommendation of the Superintendent to hire Madyson Wiggins as pre-school para and Amanda Cannon as 4th grade para, seconded by **Mike Judge**.*

Aye: Guiry, Judge, Robinson

Nay: None

Motion Carried 3-0

*Motion by **Colin Robinson** to accept the recommended substitute teacher list (returning six plus 1 new) for SY 2024 /2025, seconded by **Mike Judge**.*

Aye: Guiry, Judge, Robinson

Nay: None

Motion Carried 3-0

Mike Judge moved to adjourn the meeting at 1928h, seconded by **Colin Robinson**.

The meeting adjourned unanimously at 1928h.

Respectfully Submitted,

Rebecca L. Partridge

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School Board Secretary