

Mason School District
Regular Scheduled Meeting
September 16, 2024

Chairperson Dr. Chris Guiry called the Regular Scheduled Meeting to order at 1830h.

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America.

Roll Call:

Chairperson: Dr. Chris Guiry.

Vice Chairperson: Colin Robinson.

Board Members: Nate Choquette and Mike Judge.

Absent: Tim Leak.

Superintendent / Principal: Kristen Kivela.

Accounts Payable: Brenda Wiley.

District Clerk / Secretary: Rebecca Partridge.

Approval of Minutes:

*Motion by **Colin Robinson** to approve the minutes of June 18, 2024 as submitted by Becky Partridge, seconded by **Mike Judge***

***Aye:** Choquette, Judge, Robinson*

***Nay:** None*

***Abstain:** Guiry*

Motion Carried 3-0, 1- Abstain

*Motion by **Mike Judge** to approve the minutes of August 19, 2024 as submitted by Becky Partridge, seconded by **Colin Robinson***

***Aye:** Guiry, Judge, Robinson*

***Nay:** None*

***Abstain:** Choquette*

Motion Carried 3-0, 1- Abstain

Next Meeting:

October 21, 2024 Regular Scheduled Meeting at 1830h at Mason Elementary School Multi-Purpose Room

Approved October 21, 2024

Business Manager's Report: Brenda Wiley

- It is noted that the current manifest and payroll was approved and signed by board members.
- Audit feedback - all good with one adjustment of Ten Dollars (\$10.00) from 2016 Student Activity Fund.

Milford Student Representative: None

Public Communications: None

Correspondence: None

Curriculum Updates: None

Unfinished Business: None

New Business: Kristen Kivela

- EOP - Yearly review and then submitted to the state.

*Motion by **Nate Choquette** to approve the submitted EOP, seconded by **Colin Robinson**.*

Aye: Choquette, Guiry, Judge, Robinson

Nay: None

Motion Carried 4-0

- Painting - Kristen Kivela requests the board's permission to solicit bids for interior building painting.

*Motion by **Mike Judge** to approve the Superintendent's request to solicit bids for interior building painting, seconded by **Colin Robinson**.*

Aye: Choquette, Guiry, Judge, Robinson

Nay: None

Motion Carried 4-0

- Sealing driveway and sidewalks - Kristen Kivela requests the board's permission to solicit bids for sealing driveway and sidewalks.

*Motion by **Colin Robinson** to approve the Superintendent's request to solicit bids for sealing driveway and sidewalks, seconded by **Mike Judge**.*

Aye: Choquette, Guiry, Judge, Robinson

Nay: None

Motion Carried 4-0

Superintendent / Principal's Report: Kristen Kivela

- August Food Service Claim - Breakfast \$24.30, Lunch \$152.55.
- Enrollment - Elementary 107, MS/HS 73 - out of district student moved.
- Important Dates - Open house/book fair, family night out 23rd, 10th all school field trip to Windy Hill Orchard, 11-14th no school, 21st school board.
- Know and Tell Training - three hours of mandatory training for signs of abuse and neglect.
- Repairs
 - Replaced several toilets with high flow due to settling pipes clogging.
 - Hot water check valve replaced.
 - Lights replaced and audit scheduled for possible switch to LED.

Committee Reports:

- Retired policy -EBC Crisis Prevention

*Motion by **Mike Judge** to retire policy EBC Crisis Prevention, seconded by **Colin Robinson**.*

Aye: Choquette, Guiry, Judge, Robinson

Nay: None

Motion Carried 4-0

- First Reading of policies
 - EEAB Establishment of Bus Routes and Stops
 - EBCG Communicable and Infectious Disease

*Motion by **Nate Choquette** to approve the first reading of new policies EEAB and EBCG, seconded by **Mike Judge**.*

Aye: Choquette, Guiry, Judge, Robinson

Nay: None

Motion Carried 4-0

- Review policies
 - EBCC Bomb Threats
 - ECA Building and Grounds Security
 - EEAEA Mandatory Drug Testing School Bus Drivers
 - ECAF Audio and Surveillance on School Buses
 - EEA Student Transportation Services
 - EEAE School Bus Safety Program
 - EEAG Use of Private Vehicles
 - JICC Student Conduct on Buses
 - JICC-R, EEAE-R

Non-public: None

Colin Robinson moved to adjourn the meeting at 1956h, seconded by **Mike Judge**.

The meeting adjourned unanimously at 1956h.

Respectfully Submitted,

Rebecca L. Partridge

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School Board Secretary

Approved October 21, 2024