

Chairman Dr. Chris Guiry called the Meeting to order at 1830h.

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America.

Roll Call:

Chairman: Dr. Chris Guiry

Vice Chairman: Colin Robinson

Board Members: Jason Iannuzzo and Tim Leak

Absent: Nate Choquette

Superintendent / Principal: Kristen Kivela

Accounts Payable: Brenda Wiley

Secretary / Clerk: Becky Partridge

Approval of Minutes:

Motion by Jason Iannuzzo to approve the minutes of August 21, 2023 as submitted by Becky Partridge, seconded by Tim Leak.

Aye: Guiry, Iannuzzo, Leak, Robinson

Nay: None

Motion Carried 4-0

Next Meeting:

October 16, 2023 Regular Scheduled Meeting at 1830h at Mason Elementary School Multi-Purpose Room.

Business Manager's Report: Brenda Wiley

- Current manifest and payroll approved and signed by board members.
- Audit – no significant adjustments: update Fund Balance Policy to reflect previous action taken by school board to save up to 5% of fund balance, discrepancy in number of students' in Milford and the tuition bill paid.

Milford Student Representative: Logan Woods

- Introduction
 1. Senior
 2. Aspiring teacher
 3. YDP (youth development professional) at Boys and Girls Club
- Start of school year so not much to update – elections for school counsel started.
- Policy updates - school bathrooms – staff uses multi occupancy, student uses single use.
- Colin would like updates on status of book banning from last year

Public Communications: None

Correspondence: None

Curriculum Updates: None

Unfinished Business: None

New Business: Kristen Kivela

- EOP (Emergency Operation Plan) update

*Motion by **Jason Iannuzzo** to approve the updated EOP, seconded by **Colin Robinson***

***Aye:** Guiry, Iannuzzo, Leak, Robinson*

***Nay:** None*

Motion Carried 4-0

Superintendent / Principal's Report: Kristen Kivela

- September Enrollment – 96 Elementary, 57 MS/HS.
- Book Fair and Open House – Successful \$3700.00 in book sales, MES will get portion.
- Facebook Page – Kristen Kivela
- NH DES – Well Inspection – two repairs needed. Well cap conduit and backwash switch.
- Important Dates – Started puppet program, 4th puppet show, 5th Windy Hill and Eyes on Owls Show, 6th no school teacher workshop.

Committee Reports: Kristen Kivela

- Policy DIA Fund Balance
 - JLCE Emergency Care and First Aid
 - JLCEA Use of AED
 - JLCJ Concussions and Head Injuries
 - JLCD Administering Medication to Students
 - JLCD-R Procedure for Administering Medication to Students

*Motion by **Colin Robinson** to approve the above policies, DIA, JLCE, JLCEA, JLCJ, JLCD, JLCD-R, seconded by **Tim Leak***

***Aye:** Guiry, Iannuzzo, Leak, Robinson*

***Nay:** None*

Motion Carried 4-0

Non-public: None

Jason Iannuzzo moved to adjourn the meeting at 1852h, seconded by **Colin Robinson:** The meeting adjourned unanimously at 1852h.

Respectfully Submitted,

Rebecca T. Partridge

Becky Partridge
School Board Secretary