

Mason School District
Regular Scheduled Meeting
September 22, 2014

Prior to the start of the Regular School Board meeting a tour of the school was given at 1800h.

A regular scheduled meeting of the Mason NH School District was held on Monday September 22, 2014 in the Mason Elementary School Multi - Purpose Room, pursuant to due notice of all members and the public.

Recognition of Public

Refer to sign in sheet 09-22-14

Chairperson Rob Doyle called the meeting to order at 1830h

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America

Roll Call:

School Board Members: Chairperson Rob Doyle, Vice-Chairperson Jeannine Phalon, Bob Hemmer, Tim Leak and Dr. Chris Guiry.

Superintendent/Principal: Jim McCormick

Elected Officers: Secretary Becky Partridge, Moderator Catherine Schwenk

Staff: Accounts Payable Brenda Wiley, Student Services Director Kristen Kivela,

Approval of Minutes:

*Motion by **Jeannine Phalon** to accept the minutes of June 09, 2014, Regular School Board Meeting, as submitted by Becky Partridge, seconded by **Dr. Chris Guiry***

Aye: Dr. Guiry, Hemmer, Leak, Phalon, Doyle

nay: none

Motion Carried: 5-0

Announcements of Next Scheduled Meeting:

- Monday October 20, 2014: 1830h MES Multi -Purpose Room – REAP Grant Public Hearing and Regular Scheduled Meeting

Business Manager Report: Brenda Wiley

- Manifest and payroll. It is noted that board members signed manifest and payroll
- Superintendent requests the school board vote to change banks.

*Motion by **Dr. Chris Guiry** to accept the Superintendent's recommendation to change banks, seconded by **Jeannine Phalon***

Discussion: Brenda informed the board that the bank the district has been using was bought out and we were asked to switch banks by mid-October. The only local bank that will do collateral as mandated by law for districts and accept deposit that include coins is People's Bank. Board members signed and filled out the proper documentation with proper identification. Bob Hemmer declined to fill out the documentation.

Vote on motion as given by Dr. Chris Guiry and seconded by Jeannine Phalon

aye: Dr. Guiry, Doyle, Hemmer, Leak, Phalon

nay: none

Motion Carried: 5-0

- MS-25

*Motion by **Dr. Chris Guiry** to accept the MS 25 as submitted by Brenda Wiley and prepared by Mike O'Neill, seconded by **Jeannine Phalon***

aye: Dr. Guiry, Doyle, Hemmer, Leak, Phalon

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nay: none

Motion Carried: 5-0

Board members expressed concern again about receiving the MS 25 documentation on Friday and not having more time to review. Brenda Wiley informed the board that the documents can not be completed before all end of year documents have been submitted. She noted that unfortunately all districts are in the same situation.

Moderator Schwenk noted that the documents referred to The Town of Madison. Brenda informed the board that the change has been made.

Public Communications:

Barbara Devore expressed concern that Polkweed berries are accessible to the children which are toxic when ingested. Mr. McCormick stated that he did not receive a phone call regarding any concerns however he noted he is aware of them and it has been addressed.

Milford Student's Report:

No students at this time

Correspondence:

- Thank You letters to Mike O'Neill and Brenda Wiley for their continued work for the district
- Letter to Mason School Board regarding NHSBA costs
- Thank You letter to Rick Griffith for his hard work
- Letter to Board of Selectmen & School Board regarding lock down drill
- Letter From Police Chief Barry Hutchins expressing how well our staff , especially Mr. Parent and Ms. Leel performed their duties during the lock down drill
- Letter to Tony DeMarco regarding more activities for transitioning Mason students to Milford
- Letter from State of New Hampshire regarding previous years

Curriculum Updates:

Grade 4 Science NECAP results Spring 2014 - above state average

Unfinished Business:

None

New Business:

- Superintendent recommends the School Board accept a refund check for \$495.00 from Singapore Math Inc.

Motion by Jeannine Phalon accept the Superintendent's recommendation to accept a refund check for \$495.00 from Singapore Math Inc., seconded by Dr. Chris Guiry

aye: Dr. Guiry, Doyle, Hemmer, Leak, Phalon

nay: none

Motion Carried: 5-0

- Superintendent recommends the School Board accept a check for \$275.95 for lightning damage from Primex

Motion by Jeannine Phalon accept the Superintendent's recommendation to accept a check for \$275.95 from Primex, seconded by Bob Hemmer

aye: Dr. Guiry, Doyle, Hemmer, Leak, Phalon

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nay: none

Motion Carried: 5-0

- Superintendent recommends the School Board accept a check for \$34.21 from Target's Take Charge Of Education

*Motion by **Jeannine Phalon** accept the Superintendent's recommendation to accept a check for \$34.21 from Target's Take Charge Of Education, seconded by **Dr. Chris Guiry***

aye: Dr. Guiry, Doyle, Hemmer, Leak, Phalon

nay: none

Motion Carried: 5-0

- Superintendent recommends the School Board accept a check totaling \$1,836.24 from Fairpoint for E Rate

*Motion by **Jeannine Phalon** accept the Superintendent's recommendation to accept a check totaling \$1,836.24 from Fairpoint for E Rate, seconded by **Bob Hemmer***

aye: Dr. Guiry, Doyle, Hemmer, Leak, Phalon

nay: none

Motion Carried: 5-0

- Superintendent recommends the School Board schedule a public hearing on October 20th prior to the regular school board meeting in order to accept unanticipated funds of \$11,558.00 from the REAP Grant

*Motion by **Jeannine Phalon** accept the Superintendent's recommendation to schedule a public hearing on October 20th to accept unanticipated funds from the REAP Grant for \$11,558.00, seconded by **Dr. Chris Guiry***

aye: Dr. Guiry, Doyle, Hemmer, Leak, Phalon

nay: none

Motion Carried: 5-0

Superintendent's Report:

- Letter from Amoskeag Fishways regarding NH Audobon's 100 Year Poster contest
- Update on Superintendent/Principal & District goals - almost complete
- Staff Workshop agenda for August 25th & 26th
- Tri State Fire Protection, LLC system inspection recommends 5 year old backup battery replaced
- I-Alert sign up for Mason students going to Milford
- Changes to fundraiser/bake sale exemptions in NH - may hold three annually
- Superintendent/Principal Parent meeting agenda
- Instrument survey sent out and on web page
- Monthly Movie Night with Mr. Rick & Company scheduled - September 26th
- SB2 time line handed out to board for review

Committee Reports:

- Safety Committee update: code words changes, process streamlined

*Motion by **Jeannine Phalon** to enter into executive session at 1930h per RSA 91-A:3 II (a) dismissal, promotion, or compensation of any public employee and (b) hiring of any person as a public employee, seconded by **Dr. Chris Guiry***

aye: Dr. Guiry, Doyle, Hemmer, Leak, Phalon

nay: none

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Motion Carried: 5-0

Roll Call: Chairperson Robert Doyle, Vice Chairperson Jeannine Phalon, Dr. Chris Guiry, Bob Hemmer, Tim Leak, Secretary Becky Partridge, and Superintendent Jim McCormick

Discussion:

- Staffing

*Motion by **Jeannine Phalon** to enter back into public session at 2038h, seconded by **Dr. Chris Guiry***

aye: Dr. Guiry, Doyle, Hemmer, Leak, Phalon

nay: none

Motion Carried: 5-0

*Motion by **Jeannine Phalon** to accept the Superintendent's recommendation to appoint Jill Lockwood as Title I / SPED Teacher with special dispensation by the state for four days a week, seconded by **Dr. Chris Guiry***

aye: Dr. Guiry, Doyle, Hemmer, Leak, Phalon

nay: none

Motion Carried: 5-0

*Motion by **Dr. Chris Guiry** to accept the Superintendent's recommendation to hire Shirley Winslow RN as a substitute nurse, seconded by **Bob Hemmer***

aye: Dr. Guiry, Doyle, Hemmer, Leak, Phalon

nay: none

Motion Carried: 5-0

*Motion by **Dr. Chris Guiry** to approve a Service Contract for Alanna Casey for website services, seconded by **Jeannine Phalon***

aye: Dr. Guiry, Doyle, Leak, Phalon

nay: none

Abstain: Hemmer

Motion Carried: 4-0, 1 -Abstain

*Motion by **Dr. Chris Guiry** to approve the search of a PT Superintendent for school year 2015/2016, seconded **Bob Hemmer***

aye: Dr. Guiry, Doyle, Hemmer, Leak, Phalon

nay: none

Motion Carried: 5-0

*Motion by **Dr. Chris Guiry** to negotiate a salary price range for a Principal / Student Service Director for the year 2015/2016 for \$68,000.00 to \$70,000.00 with benefits, seconded by **Jeannine Phalon***

aye: Dr. Guiry, Doyle, Hemmer, Leak, Phalon

nay: none

Motion Carried: 5-0

*Motion by **Dr. Chris Guiry** to appoint Kristen Kivela as Principal/Student Service Director for the 2015/2016 School Year, seconded **Jeannine Phalon***

aye: Dr. Guiry, Doyle, Leak, Phalon

nay: none

Abstain: Hemmer

Motion Carried: 4-0, 1 -Abstain

*Motion by **Dr. Chris Guiry** to seal portions of executive session minutes of September 22, 2014, seconded by **Jeannine Phalon***

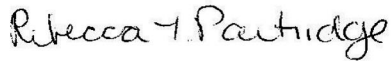
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aye: Dr. Guiry, Doyle, Hemmer, Leak, Phalon,
nay: none

Motion Carried: 5-0

Dr. Chris Guiry moved to adjourn the meeting 2050h, seconded by **Jeannine Phalon**
The meeting adjourned unanimously at 2050h.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Rebecca Partridge".

Becky Partridge
School Board Secretary