

Mason School District  
Regular Scheduled Meeting  
October 21, 2024

Chairperson Dr. Chris Guiry called the Regular Scheduled Meeting to order at 1830h.

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America.

**Roll Call:**

Chairperson: Dr. Chris Guiry.

Vice Chairperson: Colin Robinson.

Board Members: Nate Choquette, Mike Judge, and Tim Leak.

Superintendent / Principal: Kristen Kivela.

Accounts Payable: Brenda Wiley.

District Clerk / Secretary: Rebecca Partridge.

**Approval of Minutes:**

*Motion by **Colin Robinson** to approve the minutes of September 16, 2024 as submitted by Becky Partridge, seconded by **Mike Judge***

***Aye:** Choquette, Guiry, Judge, Robinson*

***Nay:** None*

***Abstain:** Leak*

***Motion Carried 4-0, 1- Abstain***

**Next Meeting:**

November 18, 2024 Regular Scheduled Meeting at 1830h at Mason Elementary School Multi-Purpose Room

**Business Manager's Report:** Brenda Wiley

- Current manifest and payroll approved and signed by board members.

**Milford Student Representative:** None

**Public Communications:** None

**Correspondence:** None

**Curriculum Updates:** None

Approved November 18, 2024

**Unfinished Business:** None

**New Business:** Kristen Kivela

- Planning Board Meeting - Colin Robinson - discussion about attending planning board meeting to discuss the impact of ADU (Accessory Dwelling Units) on student population and what the district can manage.
- Food Service - Mike Judge - discussion surrounding quantity and quality of food. Superintendent Kivela provided the board with federal guidelines regulating food service in elementary schools.

**Superintendent / Principal's Report:** Kristen Kivela

- September Food Service Claim - Breakfast \$394.80, Lunch \$1167.82.
- 2025 / 2026 Budget Timeline - draft budget to reflect 3% raises
- Important Dates - December. 16 - first budget review, January 6, public budget hearing, March 17, organizational meeting, Fall Festival and Halloween Parade - Oct 3, November 11-Veterans Day, November 5 - Voting.
- Mason School Club - Friday Fundraiser at Panera.
- Sealing Cracks and Paving - sealing complete and paving company to look at the back parking lot.
- Fire Prevention - Fire Department members presented.
- Open House - great success.
- Before and After School Program - survey to families on the need for services over holidays.

**Committee Reports:**

- Second Reading and Approval of policies
  - EEAB Establishment of Bus Routes and Stops
  - EBCG Communicable and Infectious Disease
  - EFA Healthy Foods
  - EH Public Access to School District Records
  - EH-R Public Access to District Records - Procedure

*Motion by Nate Choquette to approve the second reading and approval of policies EEAB, EBCG, EFA, EH, and EH-R seconded by Mike Judge.*

*Aye: Choquette, Guiry, Judge, Leak, Robinson*

*Nay: None*

*Motion Carried 5-0*

**Non-public:** None

**Colin Robinson** moved to adjourn the meeting at 1920h, seconded by **Nate Choquette**.

The meeting adjourned unanimously at 1920h.

Respectfully Submitted,

Approved November 18, 2024

*Rebecca L. Partridge*

Rebecca L. Partridge

School Board Secretary

Approved November 18, 2024