

Mason School Club Meeting Minutes

Meeting Date: Thursday October 3, 2024 at 2PM

Meeting Location: MES Multipurpose Room

In attendance: Kristen, Danielle, Tanya, Jaclyn, Lauren, Kim, Tracey, Amanda, Kate N.

1. Call To Order
2. Minutes: September minutes approved
3. Principal's Report
 - a. Updates on Field Trips: \$1500 allocated for field trips in MSC budget-use for transportation for Windy Hill, any leftover \$\$ towards other field trips
 - i. Windy Hill: booked, still awaiting quote for bus transportation
 - ii. Mariposa (2nd & 3rd Grade): in the process of booking for the spring
 - iii. SEE (K & 1st Grade): in the process of booking for the spring
4. Nurse's Report
 - a. Thank you for new prizes donated by MSC (play doh & erasers \$37.35)
 - b. Matchbox cars are loved. If anyone has any they would like to donate, donations welcome.
 - c. Hot packs for craft fair:
 - Cloth provided from MSC (large storage container of cloth stored with Christmas Craft Fair items/supplies)
 - i. Need corn. Nurse Fisher will purchase it to donate to the school club.
5. Officer's Reports
 - a. President
 - i. Position change:
 1. Voted that Tanya would take over the role of President and Amanda would assume the Vice President position.
 - b. Vice-President
 - c. Secretary
 - i. List of parents/guardians that signed up to donate candy for the Halloween parade given to Kim. Kim will email a reminder for candy donations approximately 1 week prior to the parade. Candy to be dropped off at the front of school when collected.
 - d. Treasurer

- i. Started September with \$3448. Credits: \$1310.95; Debts: \$402; Ended September with \$4357
 - ii. September Fundraisers
 - 1. Open House Bake Sale: \$323
 - 2. The Range: \$188
 - 3. Baileys: \$692
 - iii. On budget for Fall Festival
- e. Fundraising Coordinator
 - i. Soup Fundraiser:
 - 1. So far we have raised \$1323 online, does not account for in-person sales
 - ii. School Apparel:
 - 1. Working with Kelly Sirois for shirts to be ordered in November
 - 2. House apparel
 - 3. Pricing ~\$15/shirt with \$5/shirt profit
- f. Marketing + Public Relations Administrator
 - i. Family Night Out Updates
 - 1. October: Panera & Altitude-set for this month, reminder for calendars being distributed to students to appropriate for B&W
 - 2. November:
 - a. Blue Y Bakery - pies, order through Blue Y and pick up day before Thanksgiving, \$2/pie with MES mention goes towards MSC
 - b. Central Birch Art Studio - UV/Glow Paint Night 11/15 with two different times for two different age groups, \$5 per student will be donated to MSC
 - 3. December
 - a. Voice of Clay-Kim met with Wendy, owner of Voice of Clay. Agreed to partner with MSC. Christmas ornament making class, date and donation TBD
 - 4. Other businesses
 - a. Kristen had the idea to reach out to Michele Jimeno for a possible Spring paint night at MES
 - b. Pottery night for adults
 - ii. Hannaford reusable bags-one request/year. However we do not need bags for the Craft Fair. Plenty of new plastic bags found in craft fair supply bins. Kate N. to look into if we can utilize this

request for other items (sandwich platter etc.) and when fiscal year begins.

6. Committee Reports

a. Fall Festival

- i. Tanya gave an update that the Fall Festival is on track with volunteers, supplies/materials etc.
- ii. It was voted that the club will purchase new trick-or-treat buckets. Tracey would purchase new ones. Budget of \$20.

b. Holiday Craft Fair

- i. Lauren and Kim went through the current inventory and decor for Christmas Craft Fair. Noted to have large bin of Christmas prizes and regular prizes. Regular prizes can be used for Halloween Bingo prizes. Danielle had the idea to possibly sell some of prize inventory via school store.
- ii. Need crafts for Dads. Tracey had some good ideas for crafts.
- iii. Plants to be sold at fair (Amanda (Christmas Cactus), Danielle & Courtney) Will need pots for plants and plant trays.
- iv. Decided against a kids craft club this year. Need more time to plan and work out details
- v. Working on Amazon Wish List for public donations to post to social media
- vi. Repurpose items we have in current inventory. Make items more "crafty." Ideas for Vinyl labels for water bottles that we have.
- vii. Allocate money towards planned crafts with a budget of \$500. This was proposed and approved by MSC.
- viii. Craft Fair budgeted to profit or break even. Focus on meaning behind the craft fair of giving to others.
- ix. Student wanting to donate watercolor paintings to craft fair

7. Old Business

a. Open House

- i. Bake Sale and Samples of Soup a success. Great feedback on Soups.

b. Old Home Day

- i. Table was there but would benefit from having volunteers to be dedicated to the table to run it. If soup is a success this year, have soup samples at Old Home Day with link to buy/order.

8. New Business

- a. P/T Brunch Committee- November 26 at regular lunch time. Used to provide lunch but hasn't been done in a while. Possibly provide finger sandwiches from Hannaford.
- b. Yearbooks
 - i. Not using advertising from local businesses, use businesses we have partnered with for Family Night Out
 - ii. Lauren has outline of the yearbook, final submission 4/18, final proof 5/2. This means the garden club will potentially not be included. Discussed with Danielle plan to take pictures early on with possibly growing microgreens for these pictures to be a part of the yearbook. Possibly have what was not covered in the yearbook after April in next year's yearbook.
 - iii. Lauren shared the flyer with link to submit pictures
 - iv. Will include volunteer "photographers" in sign ups for events
- c. Assign Spirit Week Committee
 - i. Starting to research Guest/entertainment/educational experience-will continue to discuss

9. Open discussion with Community or Staff Members

- a. Thank you letter to Family Night Out businesses with kids signatures and then use signatures for yearbook
- b. Sandbox and Sand toys
 - i. Sand not ideal- work on replacing sand either by donation or landscaping company. Amanda can donate sand from her property or Lauren can get a quote from a landscaping company.
 - ii. Sand toys- buy on sale or donations to replace broken ones on playground

10. Announcements

- a. Thursday, November 7 at 2pm

11. Adjournment