

MSC MINUTES 11-13-18

In attendance: Diane Foote, Ashley Brampton, Melissa Ziemecki, Kate Norman, Heather Sabotka, Kelly Iannuzzo, Danielle Carrier

President
Secretary
Treasurer

Heather Sabotka
Kelly Iannuzzo
Tammy McCracken

- * Review of treasurer report
- * Review of pending checks
- * Reimbursements
 - * Paid Danielle \$50 for Graduation Cupcakes

Fundraising / Income

Kate Spear / Ashley Brampton

- * Square One Art - To MES by end of November
- * Kate / Ashley to schedule future events for family night outs
- * Create flyer with Save the Dates for the school year (explanation of events)
- * Ashley to order 50 sets of notecards to sell at Holiday Fair / Whatever is left over, put together a flyer to send home to parents to see if they would like to buy a set

Halloween Parade

Heather Sabotka

- * Everyone was happy with the Halloween parade

Holiday Fair

Kelly Iannuzzo / Heather Sabotka

- * Set up 12/4 & 12/5, Fair will be 12/6, 12/7 and 12/8, Breakdown 12/8
- * Notice to go home with fair details and volunteer sign ups
- * Collecting items for Raffle Table - Thank you to everyone who is helping with this!
- * ALL SAID YES to \$50 to assist any students at the fair. We all agreed that leftover money will be donated to help a family in need for the holidays.
- * ALL SAID YES to buy Dunkin Donuts and Pizza for Holiday Fair Volunteers

Extras

- * Movie / Popcorn / Pizza - \$127.00 - Note for next movie night: Needs to include more details (drop off vs families stay?) Age Limits Grade K-2 must have a parent with them, Grades 3-5 no parent needed
- * Barrett Hill Bake Sale - \$75.00
- * Election Day \$875 (includes bake sale, notecards and calendars)
- * Staff Requests - Approved Miss Sue to purchase 3 turkeys for Turkey Trot. She will provide a receipt for reimbursement
- * Monthly raffle (2) \$50 gift card = Winners - 1st grade and 5th grade
- * Donor Appreciation - Danielle working with students to create thank you cards
- * MSC Newsletter - Melissa to do monthly newsletter
- * MSC Facebook page - Ashley Brampton posting on page
- * Field Trips - K - Grade 5 to go to a play in Concord NH (Spring 2019)
- * Donations - Sterilite Corporation - Donated 24 Industrial Totes for Fair Inventory
- * Grant Writing - Angie to talk to her Dad about grant writing (playground)
- * Danielle / Kristen - will do inventory on winter toys