

Chairperson Dr. Chris Guiry called the regular scheduled meeting to order at 1830h.

**Roll Call:**

Chairperson Dr. Chris Guiry, Board Members Bradley Gilbert, Tim Leak and Jen Schongar.

Absent: Vice Chairperson Rob Doyle

Superintendent / Principal: Kristen Kivela

Accounts Payable: Brenda Wiley

Elected: Secretary Becky Partridge, Moderator Catherine Schwenk

Superintendent Mentor: Jim McCormick

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America.

Moment of Silence was observed for Wolfgang Millbrandt, former School Board Member and dedicated member of the MES community.

**Approval of Minutes:**

*Motion by **Tim Leak** to approve the minutes of November 21, 2016 as submitted by Becky Partridge, seconded by **Jen Schongar***

***Aye:** Gilbert, Guiry, Leak, Schongar*

***Nay:** None*

***Motion Carried 4-0***

**Next Meeting:** January 09, 2016 at 1830h, regular scheduled meeting and posted budget hearing at The Mason Elementary School Multi-Purpose Room.

**Business Manager's Report:**

It is noted that board members approved and signed current manifest, payroll reports.

Mrs. Wiley informed the board that NH Municipal Bond Bank Savings decreased the interest rate.

**Milford Student Representative:** Zachary Partridge

Band concert at 1900h and in - school concert on Friday.

Special Olympics basketball has begun with first game this weekend.

AP classes offered Physics, Chemistry, and Calculus

Students sent Christmas cards to the local nursing home.

US Marine and Navy recruiters were there this month and Lincoln Tech sent a representative to discuss with students as an alternative to a four year college.

**Public Communications:** None

**Correspondence:** None

**Curriculum Updates:** None

**Unfinished Business:** Tim Leak

Mr. Leak informed the board that he made the changes as discussed at the previous meeting.

Timeline: After new year and early May for the 6<sup>th</sup> grade survey.

Mr. Gilbert questioned whether we should add a follow up question to the staff regarding the vision of the district - adding do they know / understand the role they play in that vision. Board members agreed.

Mr. Leak will work on a cover letter to go with the parent survey.

**New Business:**

Mason School District  
Regular Scheduled Meeting  
December 19, 2016

First Look / Draft at 2017 / 2018 Budget: PowerPoint Presentation by Mrs. Kivela.  
Superintendent recommends rescheduling the Organizational Meeting from March 13<sup>th</sup> to March 20<sup>th</sup>.  
*Motion by **Jen Schongar** to reschedule the Organizational Meeting from March 13<sup>th</sup> to March 20<sup>th</sup>,  
seconded by **Bradley Gilbert***

*Aye: Gilbert, Guiry, Leak, Schongar*

*Nay: None*

**Motion Carried 4-0**

District Clerk Becky Partridge submitted her SB2 Posting and Important Dates Calendar.  
Superintendent recommends accepting check for \$322.22 from O'Connor Portaiture, Inc.  
*Motion by **Bradley Gilbert** to accept a check for \$322.22 from O'Connor Portaiture, Inc., seconded by  
**Jen Schongar***

*Aye: Gilbert, Guiry, Leak, Schongar*

*Nay: None*

**Motion Carried 4-0**

**Superintendent / Principal's Report:**

November Monthly Report - one (+) pre-k

November Food Claim: Breakfast \$180.90, Lunch \$786.80

National Title I Distinguished School Award: Award is a national recognition of MES excellence  
based on the Smarter Balance Testing. Three teachers will travel to Long Beach CA. to accept  
the award and attend numerous seminars. All travel costs will be covered through grant money.

*Motion by **Tim Leak** to endorse and authorize the travel of three staff members to accept the National  
Title I Distinguished School Award in Long Beach CA., seconded by **Bradley Gilbert***

*Aye: Gilbert, Guiry, Leak, Schongar*

*Nay: None*

**Motion Carried 4-0**

Roof Assessment: All looks good and is aging appropriately.

School Club Holiday Fair: Kids enjoyed themselves and then it was opened up to the community.

Long Term Substitute: Excellent Applicants. Discussion of choice in Non Public.

Important December Dates: Jan 3<sup>rd</sup> return from Christmas Break, 09<sup>th</sup> Board Meeting and Budget  
Hearing, , 10<sup>th</sup> Parent Meeting, 13<sup>th</sup> Senior Breakfast, 17<sup>th</sup> No School , 23<sup>rd</sup> State visit to learn how we  
excel, 31<sup>st</sup> Nations Report Card Testing - 4<sup>th</sup> grade.

**Committee Reports:** None

*Motion by **Jen Schongar** to enter into non public session at 1910h for RSA 91-A:3 II (a) dismissal,  
promotion, or compensation of any public employee, seconded by **Bradley Gilbert***

*Aye: Gilbert, Guiry, Leak, Schongar*

*Nay: None*

**Motion Carried 4-0**

**Roll Call:**

Chairperson Dr. Chris Guiry, Board Members Bradley Gilbert, Tim Leak and Jen Schongar.

Superintendent / Principal: Kristen Kivela

Accounts Payable: Brenda Wiley

Elected: Secretary Becky Partridge

Superintendent Mentor: Jim McCormick

**Discussion:**

Staffing

Goals

Evaluation

*Motion by **Tim Leak** to move out of non-public session and enter back into public session at 1950h,*

Mason School District  
Regular Scheduled Meeting  
December 19, 2016

seconded by **Jen Schongar**

*Aye:* Gilbert, Guiry, Leak, Schongar

*Nay:* None

**Motion Carried 4-0**

*Motion by **Jen Schongar** to accept the Superintendent's recommendation to hire Kathleen MacQeston as a long term substitute, seconded by **Tim Leak***

*Aye:* Gilbert, Guiry, Leak, Schongar

*Nay:* None

**Motion Carried 4-0**

*Motion by **Bradley Gilbert** to seal portions of the non public minutes of December 19, 2016 due to adversely affecting the reputation of a person other than a school board member and personnel discussions for five years, seconded by **Tim Leak***


*Aye:* Gilbert, Guiry, Leak, Schongar

*Nay:* None

**Motion Carried 4-0**

**Bradley Gilbert** moved to adjourn the meeting at 2000h, seconded by **Jen Schongar**.  
The meeting adjourned unanimously at 2000h.

Respectfully Submitted,



Becky Partridge  
School Board Secretary