

Mason School District  
Regular Scheduled Meeting  
December 16, 2024

Vice Chairperson Colin Robinson called the Regular Scheduled Meeting to order at 1830h.

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America.

**Roll Call:**

Vice Chairperson: Colin Robinson.

Board Members: Nate Choquette, Mike Judge and Tim Leak.

Absent: Chairperson Dr. Chris Guiry.

Superintendent / Principal: Kristen Kivela.

Accounts Payable: Brenda Wiley.

District Clerk / Secretary: Rebecca Partridge.

**Approval of Minutes:**

*Motion by **Nate Choquette** to approve the minutes of November 18, 2024 as submitted by Becky Partridge, seconded by **Tim Leak**.*

*Aye: Choquette, Leak, Robinson*

*Nay: None*

*Abstain: Judge*

*Motion Carried 3-0, Abstain - 1*

**Next Meeting:**

January 06, 2025 Budget Public Hearing at 1830h followed by regular scheduled meeting at Mason Elementary School Multi-Purpose Room.

**Business Manager's Report:** Brenda Wiley

- Current manifest and payroll approved and signed by board members.

**Milford Student Representative:** None

**Public Communications:** None

**Correspondence:** None

**Curriculum Updates:** None

Approved January 6, 2025

**Unfinished Business:**

- 2025 - 2026 Budget & Warrant Articles
  - Pull \$80,000.00 from Tuition Fund to offset some of the cost. However the money needs to be in the budget and then it will be shown as revenue,
  - Warrant Articles to be funded if there is money remaining after the school year.
  - Possible amounts of articles - \$80,000.00 in Tuition Fund, SPED \$45,000, Building and Maintenance \$20,000.00.
  - Current amounts in funds - \$84,000.00 (Building and Maintenance), \$214,600.00 (SPED Fund), \$153,000.00 (Tuition Fund), \$63,000.00 (Healthcare Fund).
  - Two School Board Member positions and Treasurer.
- Planning Board - Wednesday night meeting - Provide facts and numbers only.

**New Business:** Kristen Kivela

**Superintendent / Principal's Report:** Kristen Kivela

- November Food Service Claim - Breakfast \$336.54, Lunch \$1170.81.
- Important Dates - 23rd - 1st winter break, Jan 6th - budget hearing.
- Medical Kits. Thank you Mason Police Department for six Stop The Bleed kits.
- Lighting Project - Eversource audited the building to upgrade lighting, approximately \$80,000.00. Mrs. Kivela will get two more estimates for upgrades.
- Tree Product - Trees to be removed that are in danger of falling on fences and playground equipment.

**Committee Reports:** None

**Non-public:** None

**Mike Judge** moved to adjourn the meeting at 1941h, seconded by **Nate Choquette**.

The meeting adjourned unanimously at 1941h.

Respectfully Submitted,

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*Rebecca L. Partridge*

Rebecca L. Partridge

School Board Secretary

Approved January 6, 2025