

Mason School Club Meeting Minutes

Meeting Date: 7/23/24

Meeting Location: MES Playground

Attendance: Lauren Arel, Teresa Tramontozzi, Tanya Chesnell

1. Call To Order
2. Officer's Reports
 - a. President:
 - i. Not present
 - b. Vice President:
 - i. Nothing to report
 - c. Treasurer:
 - i. Kate S. is waiting to hear back from the bank to be certain everything is together. Once the forms are all received, Kate S. will get in touch with Teresa and Lauren to plan a time to get them on the account.
 - ii. Kate S. also has a list of logins and account information to hand over to Teresa as well.
 - d. Fundraising Coordinator:
 - i. Fall fundraiser will be Happy Valley Soup.
 1. We will have small dixie cup samples to give away at open house
 2. Hopefully we can have some available for purchase at open house.
 3. They also offer online ordering.
 4. If popcorn is missed, we can consider bringing it back in the spring or next fall.
 - ii. Yearbooks
 1. Three submission dates, first in January for the cover.
 - a. Possibly reach out to Nadya Suiter for creating a cover
 - b. We will get in touch with Alexcina Rousseau regarding how to pick a theme for the yearbook
 - c. The price for yearbooks will be \$20
 - i. (5th grade will be gifted theirs)
 - d. Permission slips asking parents to opt out of their child being included will be sent out in the beginning of the year
 - e. We will need to create a list of events for photography and remind volunteers in school club to take pictures

- i. We will need to get in touch with teachers and ask if they would be willing to take pictures at events where there are no volunteers, or send in a volunteer.
 - ii. There is a link with the yearbook company that we can send to teachers and parents to upload photos that may potentially be used in the yearbook.
 - iii. Penny Wars
 - 1. Looking at the fundraising calendar, this is best scheduled right before February/March vacation.
 - iv. Square One Art
 - 1. Around a 6 week turnaround, plan to sell in April.
 - 2. Lauren will get in touch with Mrs. Hoffman to coordinate this later in the year
 - v. School Apparel
 - 1. We really like the idea of House apparel
 - 2. Lauren will reach out to Mrs. Sirois to coordinate
 - 3. Tanya will check with Nurse Fisher regarding when the students are assigned a house so we can coordinate ordering with when all students have a house.
 - vi. Picnic tables
 - 1. This is a large expense, and we want to be sure we can afford it in the budget along with other items
 - a. We will allocate excess funds from each fundraiser to put towards the picnic tables
 - b. We will see if we can create a link for people to specifically donate to getting picnic tables on Givebutter or an alternative platform
 - c. We need to reach out to the community to see if we can get a donation or a discount from the building companies in town
 - d. We can also reach out to Home Depot to see if we can get a discount or donation
 - e. Lauren took a picture of a picnic table in dire condition to use as an incentive to get donations for the table
- e. Marketing & Public Relations Administrator
 - i. Not present
 - ii. Family Event Night Calendar

1. We would like to include this in the first day of school packets.
2. Ideas for events:
 - a. Sundae Drive - Teresa
 - b. Sal's Pizza - Lauren
 - c. The Alamo -Teresa
 - d. Grill 603 -Lauren
 - e. Chrysanthi's -Lauren
 - f. Barrett Hill Farm - Lauren
 - g. Parker's Maple Barn - Lauren
 - h. The Range - Tanya
 - i. Amigos
 - j. Nova Trampoline Park - Tanya
 - k. Altitude Trampoline Park - Tanya
 - l. Chipotle -Tanya
 - m. Thirsty Moose
 - n. Papa Joe's
 - o. Amherst Country Club Mini Golf
 - p. Panera -Tanya
 - q. Bailey's
 - r. Buffalo Wild Wings
3. Tanya, Teresa, and Lauren will get in touch with the companies to coordinate different dates.
 - a. The Range, Parker's, and the mini golf are seasonally dependent. And should be prioritized at the beginning of the year.

3. Committee Reports

- a. Fall Festival: October 31, 2024- Volunteers: Tanya, Teresa, Amanda
 - i. Day activities were decided upon, unless others want to contribute alternatives to the committee over the summer.
 1. Stations (20-30 minutes? To be confirmed with staff)
 - a. PE: Handled by Mr. Margarita
 - b. Food: Pudding Pumpkin Patch
 - i. Teresa will run ingredients by Nurse Fisher
 - c. STEM: Candy Corn Catapult
 - i. Popsicle sticks, elastics, candy corn, targets to hit
 - d. Arts + Crafts: Leaf Critters
 - i. We will need to create sample sheets

- ii. Materials needed: autumn leaves, nature items, googly eyes.
 - e. Bingo
 - i. We will need autumn themed prizes
 - 2. Tanya will email Nurse Fisher and Alexcina Rousseau for approval on station ideas.
 - 3. Printing instructions for volunteers will happen in early October
- b. Holiday Craft Fair
 - i. On the first full week of December, historically
 - ii. Lauren will reach out around town and try to either coordinate with the town craft fair (if that happens again) for school club to set up a table with kid-made crafts, or we will attempt to figure out a way to transition into opening it up to the public again in the future (but maybe not this year)
 - iii. Lauren will reach out to Amanda and Judy Forty to find out who in town are crafters that could donate goods to the fair.
 - iv. We need to make a list of needed items (examples: dog treats, dad stuff, etc.)
 - v. Lauren will get in touch with the church and/or the town and book the space after confirming the dates with Nurse Fisher.
 - vi. We need to go through ex. Items in storage, but that might be best done after this craft fair so we can get an idea for how many handmade items we are able to access.
 - vii. We would like to re-introduce the kid craft club to bring handmade crafts to the craft fair
 - 1. Start organizing this in September immediately with the start of school with Kristen.
 - 2. We will need a schedule for the craft club, volunteers to run the craft club, craft ideas, and supplies.
 - a. Lauren has a source for donated craft supplies
- c. Open House Bake Sale
 - i. Tanya will create sign-ups
 - 1. School Club bakers
 - 2. Volunteer shifts
 - ii. Amanda has the table decor and sheets Lauren made
 - iii. We will need crockpots and dixie cups for the soup samples
 - iv. Hopefully we will have some soup to sell as well

- d. Spirit Week: Not discussed, we will cover additional takeaways at the September meeting when Danielle is present to give her full report that wasn't already covered in the June meeting.
 - e. Staff Appreciation Committee: Not covered, in September we can revisit if staff surveys were filled and takeaways from that
- 4. Announcements
 - a. Next meeting date: September 5th
 - 5. Adjournment

**Feel free to contact us with any questions or concerns at
masonschoollclub@sau89.org**