

DB - ANNUAL BUDGET

Category R

One of the primary responsibilities of the Board is to secure adequate funds to carry out a high-level program of instruction.

The adopted annual school budget is the financial outline of the District's educational program; it is the legal basis for the establishment of tax rates. The annual school budget process is an important function of District operations and should serve as a means to improve communications within the school organization and with the residents of the community.

The Superintendent will be responsible for preparing, and presenting to the Board for adoption, the annual school budget. The Board expects the Superintendent to work closely with the principal and other administrators to assess the needs of the schools. The principal will confer with appropriate staffing, getting budgetary requests and information on requirements.

Legal References:

RSA [32](#):4, Preparation of Budgets: Estimate of Expenditures and Revenues

RSA [32](#):5, Budget Preparation

RSA [197](#):5-a, School meetings and Officers: Budget

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Reviewed Mason: November 19, 2012

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First Reading Mason: June 12, 2009