

Mason School Club Meeting Minutes

Meeting Date: September 4, 2025

Meeting Location: MES Multipurpose Room

1. Call To Order
2. Minutes: June minutes approved
3. Principal's Report
 - a. Windy Hill 10/9/25 -Preschool-5th grade
 - i. \$13/student
 - ii. School Club to cover transportation
 - b. State House -4th & 5th grade
 - i. School Club to cover transportation
 - c. Fall Festival Theme: Trick or Tour: US Regions 10/31/25
 - i. Will need materials and volunteers
 - d. STEM Mobile 11/4/25- no cost
 - e. Puppet Residency- 4th & 5th grade
 - f. Received information from Mrs. Hardwick for additional science themed visitors
 - g. Playground well received and liked by all. Attempting to try to spray poison ivy
4. Nurse's Report
 - a. Book Fair Flyers to go home this week
 - b. Danielle worked on making hot packs over the summer. Will donate first bag of corn for packs. Request for reimbursement for 2nd bag of corn.
5. Officer's Reports
 - a. President
 - i. End of year survey received minimal responses
 - b. Vice-President
 - c. Secretary
 - i. Newsletter - Plan for late fall prior to Thanksgiving Break
 - ii. Staff Forms - New staff forms created and will be placed in staff mailboxes later this week
 - d. Treasurer
 - i. Monthly Report
 1. Playground Budget originally \$1900 but increased to \$2900
 - a. After project completion, end cost approximately \$8 less than budget
 2. Annual teacher gifts/checks-agreed to postpone until November/December around Christmas

3. Mrs. Smith left a receipt for xylophone repairs in MSC mailbox, approved to cover cost of \$64
- ii. Concert Raffle +\$65
- iii. Family Night Out
 1. Baileys- 12/1/25
 2. Alamo - plan for spring, Teresa to reach out
 3. Ideas for Pizza Hut, Big Foot Bakery (Patti)
- e. Fundraising Coordinator
 - i. Soup Fundraiser- Fall Fundraiser roll out tomorrow 9/5 with end date 10/9
 1. Decided against samples at Open House due to lack of interest/oversupply last year
 2. Prize for winners of soup fundraiser 1. Fire truck ride to school 2. Lego set 3. Pair of passes to Altitude
 - ii. Yearbook
 1. Lauren to set up structure so others can assist with yearbook this year
 - a. Kim and Jaclyn volunteered
 2. Goal to sell early and market it this fall
- f. Marketing + Public Relations Administrator
6. Open discussion with Community or Staff Members
7. Committee Reports
 - a. Holiday Craft Fair
 - i. Approx 400 items left from last year. Goal of 1000 items for this year, keep items \$5 and under
 - ii. Have ~40 hot packs made by Danielle,
 - iii. Reach out early to Voice of Clay and Danielle's family contact for clay pieces
 - iv. Plants
 - v. Jewelry
 - vi. Need pet items
 - vii. Yarn Birds
 - viii. Add more personalization stations--? Increase time for craft fair to accommodate personalized items
 - ix. Reviewed potential dates of 12/16 & 12/17
8. Old Business
 - a. Playground Updates
 - i. Going well, fence repair this weekend
 - ii. Spider web came frayed. Teresa working on potentially replacing net vs. securing better

9. New Business

a. Open House/Bake Sale

- i. Tanya to create sign up genius for volunteers at the table and baked items
- ii. Plan to sell yearbooks from last year at table and promote upcoming yearbook
- iii. Sign up sheet at table -Kim already has printed
- iv. Candy sign up sheets for classrooms -Kim to make copies and distribute)

b. Fall Festival

- i. Volunteers for fall festival at next meeting

c. Raffle Baskets/Calendar Raffle- potential fundraiser and set out during voting day

d. School Apparel

- i. School Club Shirts for members- easily identifiable during halloween parade
- ii. Staff/Students- Regular Mason apparel and House apparel
 1. 1st house meeting 10/1 (new students and kindergarten to be placed
 2. 11/24 - 2nd meeting (everyone has house placements)
- iii. Lauren to reach out to Kelly Sirois - Received feedback Zeffy worked well last year for apparel fundraiser

10. Announcements

- a. Next Meeting Date: Oct 2, 2025

11. Adjournment