

Mason School Club Meeting Minutes

Contact us: MEESC1768@gmail.com

October 4, 2022

Next Meeting: November 1st @ 2 PM

In Attendance:

Principal Kristen Kivela, School Nurse Danielle Carrier, Heather Sabotka, Ashley Brampton, Kate Spear, Tanya Chesnell, Tracey Wood

Fall Festival and Halloween Parade: October 31st

- There will be five activity centers, and the kids will rotate every 30 minutes.
 - Bingo
 - Recreation: To be headed by Mr. Margarita
 - Food Station: Make your own spider cupcakes
 - Cupcakes ordered from local stores range in price from \$66-\$236, with Walmart and Hannaford being the most cost-effective. **Heather Sabotka will order the cupcakes?**
 - Kate Spear will purchase Oreos, Pretzels, and Frosting. The googly eyes have already been purchased.
 - Nurse Carrier and Heather Sabotka will take care of the allergen-free options for the students that require them.
 - The cupcakes will serve as morning snack for the children.
 - STEM Center: Calming glitter bottles
 - Kate Spear will order bottles from Amazon (Total cost to be around \$140).
 - Craft Center: Paint mini pumpkins
 - 105-110 small pumpkins for painting will need to be acquired. They are currently priced at \$3/pumpkin at a local farm. Tanya Chesnell will research options for donations and discounts at local farms.
- We will need 12 parent volunteers to help at the activity centers from 9:00-12:30. The children will be rotating between the centers from 9:15-12:10.
 - Kate Spear will oversee the list of volunteers for both the Fall Festival and the Halloween Parade. The school does have enough non-teaching staff to fill-in for volunteers if there are not enough sign-ups.
- Class parties will occur after lunch and recess, and prior to the parade.
- The parade will run from 2:30-3:15.
 - Volunteers will need to arrive at 2:00PM. Six volunteers are needed.
 - A note will be sent by Principal Kivela at the end of day October 4th to ask for candy donations for the parade. Next Friday, Kate Spear will send a note for Heidi to release in the e-mail to ask for volunteers for the festival and parade. The flyer and information for the Fall Festival will go out later.

Holiday Fair: December 8th

- Kate Spear will coordinate with the church to secure the space for set-up from Tuesday, December 6th through Saturday, December 10th.
 - Set-up will occur on Tuesday 12/6 and Wednesday 12/7
 - The children will attend the fair Thursday 12/8
 - The fair will open to the public on Friday afternoon from 3PM-7PM, and again on Saturday morning from 9AM-12PM.
 - Clean up will happen on Saturday after the fair closes.
- Raffle baskets were discussed for the fair, and it was decided that calendar raffles would be a separate fundraiser at a different time during the year.
- *Crafts are needed!*
 - Home Depot Craft Kit donations
 - School to possibly run an after-school craft club to create for the holiday fair, possible on Tuesdays after school.

Feel free to contact us with any questions or concerns at MEESC1768@gmail.com