

Mason School District
Regular Scheduled Meeting
May 13, 2013

A regular scheduled meeting of the Mason NH School District was held on Monday May 13, 2013 in the Mason Elementary School Multi - Purpose room, pursuant to due notice of all members and the public.

Recognition of Public

Refer to sign in sheet 05-13-13

Chairperson Stephanie Syre-Hager called the meeting to order at 1900h

Roll Call:

School Board Members: Chairperson Stephanie Syre-Hager, Vice Chairperson Jeannine Phalon, Rob Doyle and Chris Guiry

Superintendent Jim McCormick

Principal and Special Education Director Kathryn Wyman

Elected Officers: Secretary Becky Partridge and Moderator Catherine Schwenk

Business Office: MRI Consultant Mike O'Neill and Accounts Payable Brenda Wiley

The meeting opened with the Pledge of Allegiance to the Flag of the United States of America

Approval of Minutes:

Motion by Rob Doyle to approve minutes dated April 08, 2013 as submitted by Becky Partridge, seconded by Chris Guiry

aye: Syre-Hager, Guiry, Doyle, Phalon

nay: none

Motion carried 4-0

Announcements of Next Scheduled Meeting:

- Monday June 10, 2013: 1900h MES Multi -Purpose Room – Regular Scheduled Meeting

Public Communications:

None

Business Report:

- Brenda Wiley submitted current manifest and payroll. It is noted that board members signed manifest and payroll.
- Mr. O'Neil informed the board that they met with the Selectmen to discuss the payment schedule for FY2014. It was agreed upon at that meeting that the payments would not be the same every month but would be dispersed to better fit the school's and town's financial obligations at certain times of the year.

Chairperson Stephanie Syre-Hager asked if there were any objections to moving the discussion of collecting signatures between board meetings that is further down the agenda to before the Superintendent's report? Hearing no objection there was a brief discussion of possible ways to collect the signatures. It was decided that Mr. McCormick would research if email verification was an option with signatures being obtained at the next meeting.

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Milford Student's Report:

None

Superintendent's Report:

- Professional Development Master Plan approved by NH DOE – Discussion by Kathryn Wyman. Must submit plan every five years where teacher's goals that focus on students and data collected are stated. Teachers must have 75 hours in their specialty for certification. Rob Doyle asked how many times a year are the teachers goals evaluated? Kathryn Wyman stated that they are reviewed four times a year.
- NHDES letter regarding sanitary survey of drinking water. Determined to be some of the best water around.
- Magazine drive is a huge success
- Note from school nurse regarding appropriate clothes for spring, change of clothes, and ensuring the children bring water
- Paper retriever scorecard – donated to CT school
- Grade level transition meeting schedule for end of year
- Math curriculum meeting scheduled for Wednesday May 1, 2013
- NH DOE Technical Advisory provided
- Teacher Appreciation week May 6th - 10th – thank you school club
- April monthly enrollment provided
- Superintendent's parent meeting agenda
- Plodzick & Sanderson Auditor letter informing them that Mason will be using a new firm
- Technology meeting scheduled for Tuesday May 14, 2013
- Letter to SERESC regarding Focused Monitoring – Mason met all requirements
- Letter to teachers from Edie Leak in Grade 2
- Lunch with kids went well – large participation from parents
- Mr. McCormick was informed that the state run intruder drill went well
- School Nurse Day – May 8, 2013
- Grandparents Day coming up
- Former Vice-Principal of Mason toured school

Unfinished Business:

None

New Business:

- Superintendent recommends approval of updating bank signature cards by removing prior board member and adding new board member.

Motion by Rob Doyle to accept the Superintendent's recommendation of updating bank signature cards, seconded by Jeannine Phalon

aye: Syre-Hager, Phalon, Guiry, Doyle

nay: none

Motion carried 4-0

It is noted that signature cards were updated.

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- Superintendent recommends dissolving the building committee June 30, 2013 after Mason has has paid the final invoice from Sullivan.
- Superintendent recommends a plaque be purchased commemorating the building committee members. Building committee members will decide what names will appear on the plaque.

*Motion by **Rob Doyle** to accept the Superintendent's recommendation to purchase a plaque commemorating building committee members, seconded by **Chris Guiry***

aye: Syre-Hager, Phalon, Guiry, Doyle
nay: none

Motion carried 4-0

*Motion by **Rob Doyle** to accept the Superintendent's recommendation to dissolve the building committee June 30, 2013, seconded by **Chris Guiry***

aye: Syre-Hager, Phalon, Guiry, Doyle
nay: none

Motion carried 4-0

- Superintendent recommends June 20, 2013 be the final day of school for MES. He explained that Milford voted to have June 21, 2013 as a final half day of school.

*Motion by **Rob Doyle** to accept the Superintendent's recommendation of June 20, 2013 be the final day of School for MES, seconded by **Jeannine Phalon***

aye: Syre-Hager, Phalon, Guiry, Doyle
nay: none

Motion carried 4-0

Committee Reports:

None

Policies:

None

School Board Requests:

Discussed prior to Superintendent's report

*Motion by **Rob Doyle** to enter into executive session at 1945h per RSA 91-A:3 II, (b) hiring of any public employee, seconded by **Jeannine Phalon***

aye: Doyle, Phalon, Syre-Hager, Guiry
nay: none

Motion Carried: 4-0

Roll Call: Chairperson Stephanie Syre-Hager, Vice Chairperson Jeannine Phalon, Rob Doyle, Chris Guiry, Secretary Becky Partridge, and Superintendent Jim McCormick

Discussion:

- Hiring of public employee

*Motion by **Rob Doyle** to enter back into public session at 2005h, seconded by **Jeannine Phalon***

aye: Doyle, Phalon, Syre-Hager, Guiry
nay: none

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Motion Carried: 4-0

Motion by Rob Doyle to approve the non-public minutes dated April 08, 2013 as submitted by Becky Partridge, seconded by Jeannine Phalon

*aye: Doyle, Phalon, Syre-Hager, Guiry
nay: none*

Motion Carried: 4-0

Motion by Rob Doyle to seal executive session minutes May 08, 2013 due to contract negotiations, seconded by Jeannine Phalon

*aye: Syre-Hager, Doyle, Phalon, Guiry
nay: none*

Motion carried 4-0

Chris Guiry moved to adjourn the meeting at 2010, seconded by Rob Doyle
The meeting adjourned unanimously at 2010h.

Respectfully Submitted,

Becky Partridge

Becky Partridge
School Board Secretary

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